

STRETTON GRANDISON GROUP PARISH COUNCIL

Parish Clerk: Mrs Emma Thomas, Hadleigh, Bishops Frome, Worcester, WR6 5AP. Tel: 01885 490414  
email: [clerk@strettongrandisongpc.org.uk](mailto:clerk@strettongrandisongpc.org.uk) website: [www.strettongrandisongpc.org.uk](http://www.strettongrandisongpc.org.uk)

**Councillors are summoned to attend the Meeting of the Parish Council  
to be held at St James Church – Canon Frome  
on Monday 14<sup>th</sup> September 2026 at 7.30pm**

**AGENDA**

- 1. To accept any apologies for absence and note the reason**
- 2. To record any Declarations of Interest and consider any Requests for Dispensations**
- 3. To consider approval of minutes of Parish Council meeting held Monday 18th May 2026**
- 4. To consider the minutes of the Annual Parish Meetings held – 18<sup>th</sup> May 2026 and any issues therein**
- 5. To consider co-opting a Parish Councillor for the Parish of Eggleton**
- 6. To receive a brief report from Three Crosses Ward Councillor Jonathan Lester**
- 7. Public participation session for local residents to raise matters relevant to the Parish Council**  
(Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*
- 8. To consider the following planning applications for determination by Herefordshire Council**
  - a) 262386/7 - Church House, Castle Frome, HR8 1HQ**  
Installation of an EV charger and Listed Building Consent
  - b) 261426 - Land adj Vicarage Cottage, Canon Frome, Ledbury,**  
Approval of reserved matters (Appearance, Landscaping, Layout & Scale) following approval 243259  
(Outline planning permission for two self-build dwellings including minor widening of existing access and drainage works).
- 9. Highways/Footpaths**
  - a) To consider any highway or footpaths issues for reporting to Balfour Beatty
  - b) To consider requesting the road through the Homend Park become a “quiet lane”
- 10. To consider a project for the parishes**
- 11. To consider attracting more parishioners to become Parish Councillors.**
- 12. To consider the table tennis club**
- 13. Finance:**
  - a) To consider the September 2026 finance report and bank statements. – Appendix 1**
  - b) To note the following payments made between meetings under Clerks Delegated Authority (Finance Regulations item 5.5)**
    - a) Clerks June, July and August Salary
    - b) HMRC June PAYE £173.74
    - c) Clerks July expenses £26.99 – previously circulated
    - d) HMRC July PAYE - £173.74
    - e) HMRC August PAYE - £173.74
    - f) St James Church Canon Frome – Meeting Hire - July - £15.00
    - g) Autela Payroll Services Ltd - £72.00
  - c) To consider the following invoices for payment**
    - Clerks September salary
    - HMRC September PAYE - £XX
    - Clerk's expenses - £18.40 previously circulated
  - d) To note the following direct debits taken**
    - a) ICO - £47.00

- e) To consider the insurance renewal from Zurich for £438.45
- f) To note the data security check undertaken by BOSS and to consider purchasing Ninja RMM & antivirus software at an annual cost of £45.00
- g) To consider increasing the clerk's mileage allowance to 55p per mile in line with the current HMRC rate.

**14. To consider any correspondence received by the Clerk**

- HALC – 10 things you need to know in May/June/July and August 2026
- Herefordshire Council – Legislation requirement to remove residential addresses from PC interest forms
- Herefordshire Council – Amendment to arrangements for dealing with Code of Conduct complaints
- Planning 222728 – Whitwick Manor – Planning Appeal notification

**15. To consider any items for the next agenda (no discussion)**

**16. To note the date of the next meeting – Monday 16<sup>th</sup> November 2026 – St James Church – Canon Frome**

*A resolution may be passed to exclude the press and public from the following confidential item*

**17. To consider awarding the clerk the NALC approved salary increase backdated to 1<sup>st</sup> April 2026**

Emma Thomas – Parish Clerk

Dated: 9<sup>th</sup> September 2026

**The press and public are cordially invited to attend the meeting**

**Planning record**

| <b><u>DATE</u></b> | <b><u>APPLICATION NUMBER</u></b> | <b><u>DESCRIPTION</u></b>                                                                                                                                             | <b><u>PC COMMENT</u></b> | <b><u>HFD COUNCIL DECISION</u></b> |
|--------------------|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|------------------------------------|
| July 2025          | <b>251440</b>                    | <b>Field South-East of Wheatsheaf Inn, Fromes Hill, HR8 1FE</b><br>Site for erection of up to 18 new dwellings, with associated works                                 | Comment                  | <b>Awaited</b>                     |
| May 2026           | <b>260299</b>                    | <b>Land adjacent Townsend Farm, Stretton Grandison, HR8 2TS</b><br>Outline planning application for five dwellings with access and drainage.                          | Object with comment      | <b>Awaited</b>                     |
| May 2026           | <b>260300</b>                    | <b>Land at Townsend Farm, Stretton Grandison, Ledbury,</b><br>Children's nursery building.                                                                            | Comment                  | <b>Awaited</b>                     |
| May 2026           | <b>261154</b>                    | <b>19 Millend Cottages, Castle Frome, Ledbury, HR8 1HH</b><br>Removal of redundant storage building and the construction of a detached double garage and garden store | Support                  | <b>Approved with conditions</b>    |