

STRETTON GRANDISON GROUP PARISH COUNCIL

Parish Clerk: Mrs Emma Thomas, Hadleigh, Bishops Frome, Worcester, WR6 5AP. Tel: 01885 490414
email: clerk@strettongrandisongpc.org.uk website: www.strettongrandisongpc.org.uk

**Minutes of the Meeting of the Parish Council
held at St James Church – Canon Frome
on Monday 16th March 2026 at 7.30pm**

Present: Cllrs: Helen Heathfield (Chair), Andy Towers and Olivia Manning

In attendance: Emma Thomas – Parish Clerk

Public: 0

- 1. To accept any apologies for absence and note the reason**
Apologies were RECEIVED and accepted from Cllr Ed Godsall
- 2. To record any Declarations of Interest and consider any requests for dispensations**
None
- 3. To consider approval of minutes of Parish Council meeting held Monday 19th January 2026**
The minutes were APPROVED and duly signed by the Chair.
- 4. To receive a brief report from Three Crosses Ward Councillor Jonathan Lester**
Cllr Lester had sent his apologies – his written report was NOTED
- 5. Public participation session for local residents to raise matters relevant to the Parish Council**
None
- 6. Planning – To consider the following planning application for determination by Herefordshire Council**
 - a) 260420 - The Old Cider House, Lower Eggleton, Ledbury, HR8 2UJ**
Single storey side extension, internal alterations and replacement garage
It was RESOLVED to support the application.
 - b) To consider emailing to request changes to the English Devolution and Community Empowerment Bill**
The clerk REPORTED that at present Parish Councils have been omitted from being guaranteed a say in planning applications – including those of a strategic importance to the area. HALC is requesting that an email is sent asking that this is changed. It was RESOLVED to email as proposed.
- 7. Finance:**
 - a) To consider the March finance report and bank statements. – Appendix 1**
The clerk REPORTED that only two budget headings were overspent – these being the clerk's salary and ICO. The budget is on track to be underspent overall by the year end. The report was APPROVED and signed as evidence of budget monitoring and bank reconciliation by Cllr Andy Towers.
 - b) To note the following payments made between meetings under Clerks Delegated Authority (Finance Regulations item 5.5)**
 - a) Clerks February Salary
 - b) HMRC February PAYE £173.74
 - c) Sunshine Solar – Batteries as agreed 19/01/26 - £119.98
NOTED
 - c) To consider the following invoices for payment**
 - a) Clerks March Salary
 - b) Clerks March expenses £23.75 – previously circulated
 - c) HMRC PAYE - £173.74
 - d) St James Church Canon Frome – Meeting Hire - £15.00
 - e) HALC 2026-27 subscription £695.62
 - f) Eyelid Productions Ltd – Web Support - £100.00
 - g) The Cider Press – Newsletter annual fee £350.00
The above outstanding invoices were APPROVED for payment by BACS

d) To consider and confirm compliance with the requirements under Assertion 10 – Audit 2025-26

a) To consider and adopt the IT Policy – Appendix 2

It was RESOLVED to adopt the IT policy

b) To confirm that the PC has and uses a generic email account hosted on an authority owned domain.

This was CONFIRMED by Cllrs

c) To confirm that the PC meets legal requirements for its existing website.

The clerk REPORTED that the web provider had confirmed that the website meets legal requirements.

d) To confirm that the PC has an accessibility statement on the website and to confirm this has been reviewed.

The clerk CONFIRMED that there is an accessibility statement on the website that is reviewed annually alongside all the policies. The web provider confirmed that this statement is in compliance with Web Content Accessibility Guidelines (WCAG) 2.2AA

e) To confirm that the website includes published documentation as specified by in the Freedom of Information Act 2000 and the Transparency Code for smaller authorities.

The clerk CONFIRMED that this is the case and is approved by the Council every May meeting

f) To confirm that the PC has a Data Protection policy, which is reviewed annually and adheres to the principles therein.

The clerk CONFIRMED that this is the case and is reviewed by the Council every May meeting. The clerk further confirmed that all land and assets owned by the PC are on the website along with the organisational structure.

8.Highways/Footpaths:

a) To consider any highway or footpaths issues for reporting to Balfour Beatty

The following items were NOTED for reporting:

- Potholes along the C1152

b) To receive an update on the working and servicing of the SIDs and next steps

It was REPORTED that both are now working.

c) To consider joining the Lengthsman Scheme for 2026-27

It was RESOLVED not to join the scheme this year.

d) To consider the Drainage and PRow Grants available for 2026-27

The grants were NOTED. It was RESOLVED to revisit the PRow Grant in July.

9. To consider Cllr attendance at the table tennis club and timings moving forwards

It was AGREED to defer this item as the newsletter article has only just come out.

10. To consider any correspondence received by the Clerk

- Response from HC re drainage grant
- HALC – 10 things you need to know in February
- Query regarding co-option as a Cllr.
- Planning application 260299 – *extension has been granted until after the May meeting for comments.*

The above items were NOTED

11.To consider any items for the next agenda (no discussion)

None

12. To note the date of the next meeting – Monday 18th May 2026 – St James Church – Canon Frome – to be preceded by the Annual Parish Meetings.

NOTED

The meeting closed at 19.50

Signed: _____



Dated: _____

18.5.26