

07/25

STRETTON GRANDISON GROUP PARISH COUNCIL

Parish Clerk: Mrs Emma Thomas, Hadleigh, Bishops Frome, Worcester, WR6 5AP. Tel: 01885 490414
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Minutes of the Meeting of the Parish Council
held at St James Church – Canon Frome
on Monday 15th September 2025 at 7.30pm

Present: Cllrs: Helen Heathfield (Chair), Andy Towers, Olivia Manning and Rebecca Tully

In attendance: Emma Thomas – Parish Clerk
Ward Cllr Jonathan Lester

Public: 0

- 1. To accept any Apologies for Absence and Note the Reason**
Apologies were RECEIVED and accepted from Cllr Richard Crompton – Family and Ed Godsall - Work
- 2. To record any Declarations of Interest and Consider any Requests for Dispensations**
None
- 3. To consider approval of minutes of Parish Council meeting held Wednesday 14th July 2025**
The minutes were APPROVED and duly signed by the Chair.
- 4. To receive a brief report from Three Crosses Ward Councillor Jonathan Lester**
Cllr Lester's report included the following items:
 - Herefordshire Council have had a peer review and were deemed a "good council"
 - A report is awaited from the Quality Care Commission regarding Adult Services provision.
 - OFSTED is expected soon to review Children's Services.
 - The next Parish Summit will take place on the 7th October.
- 5. Public participation session for local residents to raise matters relevant to the Parish Council**
None
- 6. Planning**
 - a) To consider the following planning applications for determination by Herefordshire Council
 - i) **252169 - White House Farm, Canon Frome, Ledbury, HR8 2TF**
Listed Building Consent Proposed variation of conditions 2 & 3 of permission 250521 (Flood damage reinstatement works within the office and outer office lobby only, located within the C19 stone extension to the north elevation. Works include uplifting floor substrate & replacing with limecrete floor system incorporating underfloor heating. Plaster repairs, replacement joinery & testing of existing electrical & mechanical installations within the flood affected area. Confirmation of completed drainage works undertaken January 2025 by way of regulating works)-Existing concrete slab will be retained, made good and waterproofed prior to installing new flooring and a new door to office
It was RESOLVED to support this application.
 - ii) **222728 - Whitwick Manor, Lower Eggleton, Ledbury, HR8 2UE**
The erection of and the construction of an anaerobic digestion (AD) plant with associated facilities, including feedstock storage clamps; tanks; lagoons and wetland filtration system; and connection to the national gas grid, together with the installation of photovoltaic panels on buildings, a grain store and dryer and the construction of a new vehicular access to the A417.
It was RESOLVED to continue to object to this application.
 - b) To consider an update on the meeting with Herefordshire Council NDP Team to discuss the development of the current NDP
It was NOTED that the meeting is now taking place tomorrow so feedback will be given in November although the clerk will email Cllrs sooner.
- 7. Finance:**
 - a) To consider the September finance report and bank statements. – Appendix 1
The clerk REPORTED that the second precept is due shortly – this will bring unallocated reserves to £9500. The report was APPROVED and signed as evidence of budget monitoring and bank reconciliation by Cllr Andy Towers.
 - b) To note the following payments made between meetings under Clerks Delegated Authority (Finance Regulations item 5.5)
 - a) Clerks August Salary
 - b) HMRC July PAYE £165.96

- c) **To consider the following invoices for payment**
 - a) Clerks September Salary
 - b) Clerks September expenses £24.12 – previously circulated
 - c) St James Church Canon Frome – Meeting Hire - £15.00
 - d) Autela Payroll Services - £84.00

The above invoices were APPROVED for payment by BACS

- d) **To consider an update on opening a savings account.**
The clerk REPORTED that the savings account had been opened quickly after the July meeting and in order to maximise interest received she had transferred £25,000 to this account. This was APPROVED
- e) **To consider the insurance renewal schedule – amend as necessary and renew £442.12**
The insurance schedule was considered and deemed to be suitable for the risks and liabilities faced by the Council for the coming year. It was RESOLVED to renew at a cost of £442.12

8.Highways/Footpaths:

- a) **To consider any highway or footpaths issues for reporting to Balfour Beatty**
The following issues were raised:
 - The B4214 at the Ledbury side of the Fromes Hill junction needs resurfacing.
 - The road up to Castle Frome church needs resurfacing
- b) **To receive an update on the working and servicing of the SIDs and next steps**
It was REPORTED that suggestions made by Stock Signs have been actioned but to no avail. It was RESOLVED to purchase a new control unit at a cost of £50. Should this fail, a new SID will need to be considered.
- c) **To consider an update on speeding through The Homend and next steps**
The clerk REPORTED that no update has been received. She is chasing this up.
- d) **To consider submitting a drainage grant application alongside Bishops Frome Parish Council**
It was RESOLVED that the clerk should apply for the grant once paperwork has been received from Bishops Frome Parish Council.
- e) **To consider submitting PRoW grant applications throughout the year and next steps.**
There were no issues noted for a funding application. The clerk REMINDED Cllrs that this could be done anytime up until March 2026. It was NOTED the clerk will need a photo, description and W3W of the issue in order to be able to apply.

- 9. **To consider an update on the Canon Frome notice board**
It was REPORTED that the board had been delivered in July. The clerk will chase up the installation.
- 10. **To an update on the new email addresses to be used by all Cllrs for Parish Council business.**
The clerk REPORTED that she had now heard from all Cllrs and would only use the .gov emails moving forwards.
- 11. **To consider signing up to A Charter for Herefordshire's Councils 2025**
It was RESOLVED to sign up to the Charter.
- 12. **To consider any correspondence received by the Clerk**
 - Herefordshire Council position on flags - NOTED
 - HALC Information Corner - NOTED
 - BBLP Quarterly Stakeholder update – 26th September 2025 – 11am on Teams - NOTED
 - Parish Summit date – 7th October 2025 - NOTED
 - Response from Ellie Chowns MP regarding withdrawal of NDP funding - NOTED
- 13. **To consider any items for the next agenda (no discussion)**
Clerk's annual appraisal and salary review; budget and precept; Table Tennis Club Councillor attendance timetable
- 14. **To note the date of the next meeting – Monday 17th November 2025 – St James Church – Canon Frome**
NOTED

A resolution was passed to exclude the press and public from the following confidential item

- 15. **To consider awarding the Clerk the NALC approved national pay rise backdated to the 1st April 2025.**
It was RESOLVED to award the clerk the NALC approved national pay increase back-dated to 1st April 2025.

The meeting closed at 20.17

Signed: _____



Dated: _____

17.11.25