

STRETTON GRANDISON GROUP PARISH COUNCIL

**Parish Clerk: Mrs Emma Thomas, Hadleigh, Bishops Frome, Worcester, WR6 5AP. Tel: 01885 490414
email: pcgroupclerk@gmail.com website: www.strettongrandisongpc.org.uk**

**Minutes of the Annual Meeting of the Parish Council
held at Ashperton Village Hall
on Monday 15th May 2023 at 7.30pm**

Present: Cllrs: Helen Heathfield (Chairman), Charles Pudge and Olivia Manning

In attendance: Emma Thomas – Parish Clerk

Public: 2

- 1. To elect the Chairman of the Council and to receive Chairman's signature on Declaration of Acceptance of Office**
It was RESOLVED that Cllr Helen Heathfield should continue as Chair of the Group Parish Council for a further year. She signed her declaration of Acceptance of Office form.
- 2. To elect the Vice-Chairman of the Council**
It was RESOLVED that Cllr Charles Pudge would be Vice-Chair of the Group Parish Council for the coming year.
- 3. To accept any Apologies for Absence and Note the Reason**
Apologies were RECEIVED and ACCEPTED from Cllr Andy Towers.
- 4. To record any Declarations of Interest and Consider any Requests for Dispensations**
None
- 5. To consider the co-option of Cllrs for the four parishes**
It was RESOLVED to co-opt Mr. Richard Crompton to the position of Parish Councillor for Stretton Grandison. Cllr Crompton joined the meeting and signed his Declaration of Acceptance of Office form.
- 6. To remind Councillors to submit their Register of Interest form to Herefordshire Council within 28 days and to receive all Declaration of Acceptance of Office forms**
All Councillors were REMINDED to submit their Register of Interest forms to Herefordshire Council within 28 days of the election. They were further REMINDED to submit their election expenses forms to the Returning Officer. The clerk CONFIRMED that she had received all Declaration of Acceptance of Office forms prior to the start of the meeting.
- 7. To consider Approval of Minutes of Parish Council meeting held Monday 13th March 2023**
The minutes were APPROVED and duly signed by the Chair.
- 8. To receive a brief Report from Three Crosses Ward Councillor Jonathan Lester**
Not present
- 9. Public Participation Session for Local Residents to raise matters relevant to the Parish Council**
The following item was RAISED:
- There is still a pile of wood and debris on the Homend Estate land that needs clearing.
- 10. To Review Stretton Grandison Group Parish Council policies and (re)adopt**
 - a) Standing Orders – Appendix 1
 - b) Code of Conduct – Appendix 2
 - c) Financial Regulations – Appendix 3
 - d) Donations / Grants Policy – Appendix 4
 - e) Risk Schedule Assessment and Finance Controls – Appendix 5
 - f) Risk Management Policy – Appendix 6
 - g) Publication Scheme – Appendix 7
 - h) Complaints Procedure – Appendix 8
 - i) Asset Register – Appendix 9
 - j) Media and Social Media Policies – Appendix 10 and 11
 - k) Equality Policy – Appendix 12
 - l) Data Protection Policy, General Privacy Notice, Staff Privacy Notice, Subject Access Request Form, Security Incident Procedure, Retention Schedule and Privacy Consent Form – Appendix 13 and 13a – 13f incl
 - m) Bullying and Harassment Policy – Appendix 14

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03/23

- d) Ashperton Village Hall – Meeting hire Oct 2022 – March 2023 incl £72.00
The above invoices were APPROVED for payment by BACS

12. Highways/Footpaths:

a) To consider any highway or footpaths issues for reporting to Balfour Beatty

The following issues were RAISED:

- There are lots of way markers missing from the footpaths
- A stile was removed from the footpath by Stretton Grandison Church for a wedding – it has been reinstalled facing the wrong way. It was AGREED that Cllr Crompton would find out contact details for the person who removed it so the clerk can request that it is reinstalled.

b) To consider any single-cut verges this coming year

It was AGREED that all verges should be single cut except those between Southfield and Gainshill on the C1154.

c) To consider an update on requesting the installation of safety signs along the A4103 Lower Eggleton Road

The clerk REPORTED that no further update has been received – she will continue to chase up.

d) To consider an update on liaising with Ashperton Parish Council on the issue of highway safety on the A417.

It was AGREED to defer this item until a meeting has been held.

e) To consider the purchase of 30mph stickers for distribution throughout the parishes

It was RESOLVED not to take this idea further.

f) To consider the closed footpath ESG28 and next steps

It was RESOLVED that Cllrs should meet to look at the path. Cllrs were given authority to put up a temporary diversion sign at the broken bridge if the landowner agreed.

g) To consider part-purchasing a new bridge at Catley(BZ6/CS8) with Bosbury and Coddington Group Parish Council at a cost of £2475

It was RESOLVED that the clerk should confirm (following a change in administration) whether the two PC's could pay for this bridge to be installed. It was AGREED to discuss this further in July.

13. To consider any correspondence received by the Clerk

None

14. To consider any items for the next agenda (no discussion)

None

15. To note the date of the next meeting –10th July 2023 – Ashperton Village Hall

NOTED

The meeting closed at 20:20

Signed: _____



Dated: _____

10.7.23