

06/21

STRETTON GRANDISON GROUP PARISH COUNCIL

**Parish Clerk: Mrs Emma Thomas, Hadleigh, Bishops Frome, Worcester, WR6 5AP. Tel: 01885 490414
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**Minutes of the Meeting of the Parish Council
held at The Stables, Canon Frome
on Monday 13th September 2021 at 7.30pm**

Present: Cllrs: Helen Heathfield (Chairman), Malcolm Davies, Richard Crompton and Richard Henson

In attendance: Emma Thomas – Parish Clerk,

Public: 0

1. **To accept any Apologies for Absence and Note the Reason**
Apologies were RECEIVED and ACCEPTED from Cllrs: Ed Godsall and Andy Towers.
2. **To record any Declarations of Interest and Consider any Requests for Dispensations**
None
3. **To consider Approval of Minutes of Parish Council meeting held Monday 12th July 2021**
The minutes were APPROVED and duly signed by the Chair.

Ward Councillor Jonathan Lester joined the meeting

4. **To receive a brief Report from Three Crosses Ward Councillor Jonathan Lester**
Cllr Lester's report included the following items:
 - Both the Town and Shire Halls in Hereford need significant repairs – this is being discussed.
 - Children's Services continue to need significant improvement
 - The next Full Council meeting is on the 8th October.
5. **Public Participation Session for Local Residents to raise matters relevant to the Parish Council**
The following items were RAISED:
 - Can Leadon Cottages Road be signed at each end of the lane? *It was AGREED the clerk should email.*
6. **Planning:**
 - a) **To consider any planning applications referred for comment, for determination by Herefordshire Council**
 - 213060 - 2 Steppes Cottages, Lower Eggleton, Ledbury, Herefordshire HR8 2UL
Proposed single storey extension to form garden room and porch
It was RESOLVED to support this application
 - b) **To consider an update on the adoption of the NDP**
None received
 - c) **To consider an update on phosphates and nitrates affecting development in the River Lugg catchment area**
It was REPORTED that briefings will be forthcoming and that works on reed beds are underway.
 - d) **To consider compiling an S106 wish list for submission to Herefordshire Council**
It was AGREED to defer this until the next meeting. The clerk will clarify which projects can be included.
 - e) **To consider the issue caused by the discharge into the river from the Housing Association houses in Monkhide.**
It was REPORTED that sewage is being discharged into the river. It was AGREED the clerk should contact Yarkhill Parish Council and the Environment Agency.
7. **Highways/Footpaths:**
 - a) **To consider a response to the Notice of Proposal Documentation for the proposed TRO Scheme at Stretton Grandison**
It was RESOLVED to support this scheme. It was NOTED that the works completed on the highway so far

b) To consider a rota for SID operation through Stretton Grandison

It was AGREED that the Ward Cllr should find out if it was a Statutory requirement that SID's were turned off after a month. It was NOTED that the Ashperton End SID does not appear to be working properly. It was AGREED the clerk would contact the company.

c) To consider the petition circulating to reduce the westbound speed limit on the A4103

It was AGREED to add the Parish Council name to this petition.

8. Finance:

a) To consider the September finance report and bank statements. – Appendix 1

The clerk REPORTED that finances were healthy for the period. The report was APPROVED and signed as evidence of budget monitoring and bank reconciliation

b) To receive update on Poorlands Meadow Trust

It was REPORTED that finances were healthy. Advertising for requests for funding will shortly be posted to all residents in Stretton Grandison – with a closing date of the 13th December. The decision meeting will be held in January.

c) To note the Completion of the Limited Assurance Review for the year ended 31 March 2021 and consider any actions needed.

The completion report was NOTED. No issues were highlighted as needing addressing. The clerk confirmed that the completion notice would be displayed alongside all the other audit sections.

d) To note the following payments made between meetings under Clerks Delegated Authority (Finance Regulations item 5.5)

a) Clerks August Salary

NOTED

e) To consider the following invoices for payment

a) Clerks September Salary

b) Clerks September expenses £18.40 – previously circulated

c) PKF LittleJohn LLP – External Audit Fee - £240

d) HMRC PAYE £288.20

The above invoices were APPROVED for payment by BACS

f) To consider the insurance renewal quotes and renew for the coming year.

Renewal quotes from Came and Co and BHIB were considered. It was RESOLVED to renew with BHIB at a cost of £395.58 as the better value policy.

10. To consider a litter pick

It was AGREED that the best time for this would be January. Further details will be arranged at the November meeting

11. To consider any correspondence received by the Clerk

- HALC – Wise Owl Training Schedule

- It was NOTED that the Chair will be attending the Parish Summit and Budget meetings with HC

12. To consider any items for the next agenda (no discussion)

Clerk's Annual Appraisal; Budget and Precept

13. To note the date of the next meeting – 8th November 2021 – The Stables, Canon Frome

NOTED

The meeting closed at 20.28

Signed: _____



Dated: 8/11/21