

**STRETTON GRANDISON, CANON FROME, CASTLE FROME & EGGLETON
PARISHES
NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP**

**Notes of the Meeting of the Steering Group
held on Wednesday 18th September 2019
at The Stables, Canon Frome, HR8 2TG at 7.30p.m.**

Present: Richard Crompton (Chair); Marjie Evans, Brian Willder

In attendance: Emma Thomas – Parish Clerk and Louise Kirkup – NDP Planning Consultant

Public: 4

1. To receive any apologies

Apologies were RECEIVED and ACCEPTED from Andy Towers; Doug Smith and Richard Henson.

2. To receive any declarations of interest.

The following interests were DECLARED and RECORDED:

Richard Crompton – Lives adjacent to site 10 and 11

Marjie Evans – Lives adjacent to site 1

Brian Willder – Works on the Homend Estate - site 10

3. To agree the notes of the meeting held on 30th April 2019 – Appendix 1

The notes of the meeting of the 30th April were AGREED as accurate and signed by the Chair.

Doug Smith joined the meeting – his previous interest – living adjacent to site 10 - was noted.

4. To consider the results of the consultation– Appendix 2

The consultation was AGREED to have been very successful as 68% of questionnaires were returned.

The following results were NOTED as key to the decision of which sites to move forward in the NDP.

- A: Development concentrated on large sites = Votes: **43**
- B: Development spread across smaller sites = Votes: **71**

And

- Large Sites:
 - Site 11 Points: **110**
 - Site 12 Points: **126**
 - Site 13** Points: **164**
- Small Sites:
 - Site 1 Points: **196**
 - Site 5 Points: **255**
 - Site 6 Points: **224**
 - Site 10 Points: **144**

Richard Henson joined the meeting

5. To consider making a recommendation regarding the housing allocation to be included in the updated NDP.

It was AGREED, that following the consultation, sites 1, 5, 6 and 10 should be taken forward for inclusion in the NDP.

6. To consider any further amendments or recommendations necessary.

The Steering Group went through all of the recommendations in red and updated them in line with the decisions made above. It was NOTED that specific criteria would be added against each site to include issues such as wildlife, drainage and heritage.

The settlement boundary of Map 4 was clarified and altered around Rochester House. It was AGREED that the clerk should clarify the boundary around Canon Frome Court with Cllr Helen Heathfield. It was AGREED that wording changes should be made following comments on p23 of appendix 2. It was confirmed that there are no Green Lanes in the parishes.

7. To agree that all the above recommendation be taken to the Parish Council for approval at an extra-ordinary meeting.

It was AGREED that the above recommendations should be taken to the Parish Council for approval once the updated draft NDP, SEA and HRA were ready for approval to go to Regulation 14 consultation.

8. To receive advice on next steps from Louise Kirkup – Planning Consultant Kirkwells

The following next steps were NOTED:

- Draft NDP to be updated with recommended housing sites – LK
- Clerk to email updated draft NDP to Karla Johnson for inclusion in the SEA and HRA as soon as it was ready.
- Steering Group to check updated draft NDP for errors once it was ready.
- An Extra-Ordinary Meeting of the PC be called once the above documents were ready for approval, to allow the recommended sites to be included in the draft NDP and for the updated documents to be sent to HC for consultation at Regulation 14.

9. Allocation of tasks or actions (to take place before the next meeting)

As above.

10. To confirm date for next meeting

It was AGREED that the Extra-ordinary meeting of the PC should be held the week commencing the 21st October if at all possible.

The meeting closed at 8.55pm

Signed:

Dated: 24.2.20