

Stretton Grandison Group Parish Council

Minutes of the meeting of the parish council held at The Stables, Canon Frome, HR8 2UN On Monday 11th November 2019 at 7.30pm

Present: Cllrs: Helen Heathfield (Chairman); Charles Pudge, Ed Godsall and Richard Henson.

In attendance: Emma Thomas – Parish Clerk, Ward Cllr. Jonathan Lester, Mr Richard Crompton and Mr Andy Towers – both potential co-optees onto the Parish Council

Public: 2

1. **To accept any apologies for absence and note the reason**
Cllr Malcolm Davies had sent his apologies which were ACCEPTED by the Council.
2. **To record any Declarations of Interest and consider any written Requests for Dispensations**
None
3. **To consider the co-option of new Parish Councillors for Stretton Grandison and Eggleton Parishes**
Both Mr Richard Crompton and Mr Andy Towers were invited to explain why they wished to become Parish Councillors. It was then unanimously RESOLVED that both be co-opted onto the Parish Council. They joined the meeting and SIGNED their Declaration of Acceptance of Office forms.
4. **To approve the minutes of the meeting held on the 9th September and 23rd October 2019**
The minutes were APPROVED and duly signed by the Chair.
5. **To receive a brief report from the Ward Councillor – Cllr. Jonathan Lester**
Cllr Lester gave his report which included the following items:
 - The last Cabinet meeting took place on the 24th October – the following items were discussed:
 - Report on Corporate Parenting.
 - Fostering and Adoption Services remained good.
 - The new administration is minded to reduce the amount of reserves held by the Authority.
 - The bypass is still being reviewed.
 - The levels of phosphates in the River Lugg are causing concern – especially in relation to the effect on NDP planning applications.
6. **Public participation session for local residents to raise matters relevant to the parish council**
There were no issues to be raised except those relating to item 11. It was AGREED that the parishioner could raise any items then.
7. **Planning**
7.1 **To note any planning applications approved/refused by Herefordshire Council since the last**
The following item was NOTED

<u>DATE</u>	<u>APPLICATION NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFD COUNCIL DECISION</u>
Jan 2019	184542	Meephill House, Canon Frome, Ledbury, HR8 2TF - Proposed stable building, arena and gallops including associated works.	Support with conditions	Approved
Sept 2019	191548	Dutch barn at Woodcroft Farm, Bosbury, Notification for prior approval for a proposed change of use of an agricultural building to a single larger dwellinghouse (Class C3) and for associated operational development.	Support	Prior Approval Refused
Sept 2019	192901	St Lawrences Church, Stretton Grandison, HR8 2TW Juniper (T1) - Fell as dying and in poor condition	Support with request to replace	Tree works can proceed

The Clerk further REPORTED that she had received notification that the planning appeal (191548) had been dismissed.

7.2 To consider any new planning applications for determination by Herefordshire Council.

7.2.1 193574 - Monksbury Court, Monkhide Village Road, Monkhide, HR8 2TU

Change of use of Dutch barn to 2 units of new residential accommodation.
It was RESOLVED to support this application

7.2.2 193420 - Stretton Grange, The Old Forge, Stretton Grandison, Herefordshire, HR8 2TS

Installation of a garden shed/summerhouse and hot tub in the rear garden.

It was RESOLVED to support this application which the request that special attention is given to any drainage issues.

7.3 To consider submitting a response to Ashperton Parish Council's Regulation 16 NDP re-submission

It was RESOLVED to make no comment.

8. NDP

8.1 To receive an update on the next steps

The clerk REPORTED that the Regulation 14 Consultation was underway. It would continue until the 16th December. So far she had RECEIVED 3 responses. It was NOTED that the Steering Group would be holding a drop in Q&A session at the Stables on Friday 22nd November between 7-9pm for any parishioners that wanted to attend. In light of Councillor changes, it was RESOLVED that the two newly co-opted Councillors should be the Parish Council representatives on the NDP Steering Group moving forwards, as they were already members. An invoice for the printing of the consultation leaflets had recently arrived. It was RESOLVED to pay this invoice for £125.76 to HALC.

9. Finance

9.1 Confirmation of bank balances and note and sign finance report – Appendix 1

The clerk REPORTED that the final precept payment had now been paid and that finances were as expected for the period. The REPORT was APPROVED and signed as evidence of Bank reconciliation and budget monitoring. The Clerk REQUESTED that she be allowed to add all new Councillors as signatories on the account, as only having two signatories presented a financial risk to the management of the Council. This was APPROVED.

9.2 To consider invoices for payment

9.2.1 Clerks expenses £306.77 (Previously circulated)

9.2.2 Clerks salary for October and November

9.2.3 Autela payroll services £47.08

9.2.4 HALC – web hosting and domain name – June 2019 – May 2020 £66

9.2.5 Kirkwells – NDP stage 2 completion £1380

9.2.6 Office Solutions – NDP booklets for Reg 14 consultation £330

The above invoices were APPROVED for payment and the cheques were signed.

9.3 To receive an update on the Poorland Meadow Trust

In Cllr Davies absence this item was DEFERRED until the next meeting.

9.4 To approve the updated Financial Regulations – Appendix 2

It was RESOLVED to adopt the updated Financial Regulations.

9.5 To consider information regarding the use of a Public Works Loan Board loan

The Clerk gave the Council information about the Public Works Loan Board. It was AGREED that would be kept in mind when deciding which highway options to fund.

9.6 To consider donating the Parish Council's laser printer to the PCC

It was RESOLVED that the Council should hold onto the printer as it had been purchased with public funds. Cllr Heathfield AGREED to store it until it was needed.

9.7 To consider the draft 2020-21 budget and precept - Appendix 3

It was RESOLVED to note the draft budget as was, but to defer approval until January when costs for the highway works would hopefully be available.

10. To consider an update on faster broadband in Canon Frome.

It was REPORTED that work was underway although it would not be completed until March 2020. There were still four properties in Canon Frome who would not be receiving faster broadband. Cllr Heathfield is working to rectify this.

11. To consider an update on highway issues through Stretton Grandison

It was REPORTED that the clerk had had no feedback from the Traffic Regulation order or petition that she had submitted to Balfour Beatty and Herefordshire Council in September until 5pm this evening. Costs for the highway interventions had also not been forthcoming. As a result it was AGREED that the clerk should contact the director in charge of highways as well as the cabinet member to request that this is dealt with as a matter of urgency. There was concern that the external funders will lose interest. Ward Cllr Jonathan Lester REPORTED that his request to improve the surface of the highway

had also not been responded to as expected. He too will escalate the issue and persevere in his attempts to get the improvements agreed. Thanks were given to Mrs Marjie Evans for her continued efforts to engage outside businesses in potential funding opportunities.

12. **To consider the future of St James Church, Canon Frome**
It was RESOLVED to defer this item until the February meeting.
13. **To consider any highway or footpath issues for reporting to Balfour Beatty**
The following items were RAISED for reporting:
 - White lines at junctions in the Parishes need renewing.
 - The new app to report potholes on no longer shows any previously logged potholes as outstanding.
14. **To consider the "Great Collaboration".**
Cllr Heathfield reminded all Councillors that they had been invited to "The Great Collaboration" meeting on the 18th November. She urged all Councillors to attend.
15. **To consider Parish Photographs 2020.**
This item was DEFERRED until the next meeting.

Cllr Jonathan Lester left the meeting

16. **To consider any correspondence received by the clerk**
 - 16.1 Lottery Community Fund Grant – the clerk REPORTED that the grant application had been successful and work on the green house had already started.
 - 16.2 The Stables had submitted a late invoice for meeting hire. It was RESOLVED to pay this invoice for £150 and the cheque was signed.
 - 16.3 The Stables was not available for a meeting in January – it was RESOLVED to have the next meeting on 3rd February 2020.
17. **To consider any items for the next agenda – no discussion**
Clerks Annual Appraisal
18. **To note the date of the next meeting – Monday 3rd February 2020 at 7.30pm**
Noted – The following dates of Parish Council meetings for 2020 was also NOTED
 - 3rd February 2020
 - 9th March 2020
 - 11th May 2020 – to include Annual Parish Meetings and start at 7.00pm
 - 13th July 2020
 - 14th September 2020
 - 16th November 2020

The meeting closed at 8.55pm

Signed: _____ Dated: 3.2.20