

14/18

Stretton Grandison Group Parish Council

Minutes of the meeting of the parish council held at The Stables, Canon Frome, HR8 2UN On Monday 14th January 2019 at 7.30pm

Present: Cllrs: Douglas Smith (Chairman); Charles Pudge and Mark Strachan.

In attendance: Emma Thomas – Parish Clerk and Ward Cllr Jonathon Lester

Public: 3

1. **To accept any apologies for absence and note the reason**
Apologies were RECEIVED and ACCEPTED from Cllr Rob Manning
2. **To record any Declarations of Interest and consider any written Requests for Dispensations**
None
3. **To consider the co-option of Mr. Edward Godsall as Parish Councillor for Eggleton Parish**
It was RESOLVED to defer this item until the next meeting as Mr Godsall was not present.
4. **To approve the minutes of the meeting held on the 12th November 2018**
The minutes of the last meeting were APPROVED and duly signed by the Chair.
5. **To receive a brief report from the Ward Councillor – Cllr. Jonathan Lester**
Cllr Lester's report included the following items:
 - The feasibility study for the new school at Peterchurch was underway.
 - HC had decided to purchase property to house those residents with challenging issues who the Housing Association would not help.
 - Land had been allocated for student accommodation to help support the new university and the Art College.
 - HC had decided to enter into a joint venture with Wolverhampton University to create a cyber security centre in Herefordshire.
 - The 2019-20 budget would be going to Cabinet shortly.
 - A recent court judgement has been critical of the way social workers dealt with two cases.

Cllr Lester left the meeting

6. **Public participation session for local residents to raise matters relevant to the parish**
The following item was raised:
 - Could the Parish Council send out letters to companies who drove large vans and lorries through Stretton Grandison, reminding them of their responsibility to keep within the speed limit? It was AGREED to discuss this under item 10.2.

7. Planning

7.1 To note any planning applications approved/refused by Herefordshire Council since the last meeting

The following table was NOTED

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
Sept 2018	182954/182763	Church Cottage, Stretton Grandison, HR8 2TW – Installation of air source pump for central heating and listed building consent.	Support	Awaited

7.2 To consider any new planning applications for determination by Herefordshire Council.

7.2.1 184542 - Meephill House, Canon Frome, Ledbury, Herefordshire HR8 2TF

Proposed stable building, arena and gallops including associated works.

It was RESOLVED to support this application with the following conditions –

- Footpaths were maintained
- Wildlife included in the survey was protected.
- Disturbance by traffic was kept to a minimum.

7.2.2 184529 - Land East of Pullens Cottage, Lower Eggleton, HR8 2UJ

Proposed erection of 1 no dwelling

It was RESOLVED to support this application.



7.2.3 184528 - Town Farm Poultry Unit, Castle Frome, Ledbury:

Erection of rural workers dwelling with detached garage and sewage treatment plant
It was RESOLVED to support this application.

8. NDP

8.1 To receive an update on the steering group and next steps

The clerk REPORTED that the Steering Group had met. The first draft of the NDP had been drawn up and would be divided up between the Steering Group, at an informal meeting this week, to begin the process of developing policy. The updated AECOM report had now come through and would be discussed at the next meeting of the Steering Group.

9. Finance

9.1 Confirmation of bank balances and note and sign finance report – Appendix 1

The Clerk REPORTED that spend against budget and monies in the bank were on track. However she had received no current account bank statement since July so had been unable to reconcile any cheques since then. A new cheque book was also needed. The report was NOTED as evidence of bank reconciliation and budget monitoring.

9.2 To consider invoices for payment

- 9.2.1 Clerks expenses £19.14
- 9.2.2 Clerks salary for December and January
- 9.2.3 HMRC PAYE £214.20
- 9.2.4 Kirkwells – NDP stage 2 part payment £1200
- 9.2.5 HALC – Web hosting and domain name £66
- 9.2.6 HALC – Clerk election training £5.15

It was RESOLVED to approve the above invoices for payment and the cheques were signed – except for HALC's as there were no more cheques available. It was RESOLVED that this could be signed between meetings when the new cheque book arrived.

9.3 To consider the 2019-20 budget and precept – Appendix 2

It was RESOLVED to approve the draft budget and precept for 2019-20.

9.4 To consider an update on online bank access for the clerk

The clerk had emailed Cllr Davies for an update. Cllr Smith AGREED to chase this up.

10. Highways and footpaths

10.1 To consider any highway or footpath issues for reporting to Balfour Beatty

The following issues were NOTED for reporting by the clerk.

- The signs along the A417 need cleaning
- The road markings through Stretton Grandison need re-doing
- The brown church sign over the canal bridge is bent and badly situated.

10.2 To consider an update on traffic speed measures through Stretton Grandison

The clerk REPORTED that her and the Chair had attended a meeting with Balfour Beatty over the issues of speed measures in Stretton Grandison. The clerk had obtained costs for some highway measures. The costs were thought to be extremely high. It was RESOLVED to defer this item to the next financial year – after the elections.

11. To consider an update on the litter-pick in the parishes

It was RESOLVED to defer this item until Richard Crompton was present.

12. To consider any outstanding actions and updates

The table below was NOTED

Date/ Meeting	Minute	Action	Status	Comments
October 2016	10.3	MD/DS/JHP	Ongoing	Complete new bank mandate for Poorlands Meadow Trust

13. To consider the forthcoming elections

The clerk gave councillors information on the election timetable for this coming May and the Purdah period preceding it – Appendix 3 and 4.

14. Correspondence

14.1 To consider any correspondence received by the clerk

The Clerk had received an email from the Safer Neighbourhood Team asking for meeting dates so that they could attend a meeting. It was RESOLVED that the clerk should send the dates.

15. To consider any items for the next agenda – no discussion
None

16. To note the date of the next meeting Monday 11th March 2019 at 7.30pm
Noted

A resolution was passed to exclude the public from the following confidential item.

The public left the meeting.

17. Employment Matters – to consider the clerks annual review.
See separate confidential minute.

The meeting closed at 9.00pm

Signed: _____

Dated: _____

11/3/19.