

## Stretton Grandison Group Parish Council

### Minutes of the meeting of the parish council held at The Stables, Canon Frome, HR8 2UN On Monday 10<sup>th</sup> September 2018 at 7.30pm

**Present:** Cllrs: Douglas Smith (Chairman); David Kaner and Malcolm Davies.

**In attendance:** Emma Thomas – Parish Clerk, Ward Cllr Jonathon Lester and prospective councillor Mr. M. Strachan

**Public:** 4

1. **To accept any apologies for absence and note the reason**  
Apologies were RECEIVED and accepted from Cllrs Charles Pudge and Jess Davies.
2. **To record any Declarations of Interest and consider any written Requests for Dispensations**  
- Cllr. David Kaner declared both a disclosable pecuniary interest and a non-disclosable interest against item 8.1 and signed the Register of Interest book.  
  
- Cllr. Malcolm Davies declared a disclosable pecuniary interest against item 8.1 and signed the Register of Interest book.
3. **To consider the co-option of Mr. Mark Strachan as councillor for Eggleton Parish.**  
It was RESOLVED to co-opt Mr. Mark Strachan to position of Parish Councillor for the Eggleton Parish. He signed his Acceptance of Office form and completed his Declaration of Interest form for submission to Herefordshire Council.

*Cllr Strachan joined the meeting.*

4. **To approve the minutes of the meeting held on the 9<sup>th</sup> July 2018**  
It was RESOLVED to approve the minutes and they were duly signed by the Chair.
5. **To receive a brief report from the Ward Councillor – Cllr. Jonathan Lester**  
The report included:
  - The red route of the new bypass had been chosen as the best option in July.
  - All Parish Councils had been invited to a dialogue on the 17<sup>th</sup> October with Herefordshire Council to discuss communication and countywide issues.
  - Herefordshire Council are producing a quarterly magazine in order to communicate achievements, issues and events more clearly with the public.
  - Herefordshire Council had been noted, in the Guardian, for their success at integrating Syrian refugees into the community.

*1 member of the public arrived.*

Cllr Lester took questions. These included:

- How will this magazine be sent to parishioners who cannot get out? *This is what the meeting on the 17<sup>th</sup> October will cover.*
- The Herefordshire Council website had a lot of information on it – why was this not communicated to parishioners?

6. **Public participation session for local residents to raise matters relevant to the parish council**  
- It was RESOLVED that all issues regarding speed through Stretton Grandison would be heard under item 10.2
7. **Planning**  
7.1 To note any planning applications approved/refused by Herefordshire Council since the last meeting  
Noted – as below

<u>DATE</u>	<u>APPLICATION NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFD COUNCIL DECISION</u>
May 2018	181195	Gospel Ash Cottage, Fromes Hill, HR8 1HW Proposed porch to front and single storey extension to rear	Support	Approved with conditions
July 2018	182255	Meephill House, Canon Frome, Ledbury, HR8 2TF - Proposed annexe ancillary to the main dwelling.	Support	Approved with conditions

**7.2 To consider any new planning applications.**

**182954 and 182763: Church Cottage, Stretton Grandison, Ledbury, HR8 2TW**  
Installation of air source pump for central heating and listed building consent.

It was RESOLVED to support both applications

**8. NDP**

**8.1 To receive an update on the "Call for Sites" process and assessment report and look at next steps**

The clerk REPORTED that the report from AECOM on the site submissions received had arrived. It was RESOLVED that the steering group should be reformed and the Terms of Reference re-adopted. It was RESOLVED that the clerk would email all those on the old NDP group list, alongside councillors to ascertain those interested. It was RESOLVED that a meeting of the steering group should then be called as soon as possible. Louise Kirkup – the NDP consultant will be present at this meeting and guide the group as to the next steps.

The Aecom document was discussed. Questions were raised regarding some aspects of the general methodology and Aecom's conclusions regarding certain of the sites.

It was RESOLVED that the clerk would forward the AECOM report to the Neighbourhood Planning Team at Herefordshire Council for advice over reservations expressed by Cllrs. The report would then be added as an agenda item at the first NDP steering group meeting for further discussion. It was REQUESTED that Cllr Lester look further into the effectiveness of AECOM's site submission reports.

**9. Finance**

**9.1 Confirmation of bank balances and note and sign finance report – Appendix 1**

It was RESOLVED to approve the finance report. The report was signed as evidence of budget monitoring and bank reconciliation.

**9.2 To consider invoices for payment**

**9.2.1 Clerks expenses £17.35**

**9.2.2 Clerks salary for August and September**

**9.2.3 HALC – Data Protection training (Cllr J. Davies) and Audit training (Cllr D. Smith). £72**

**9.2.4 Hoople – Parish list of addresses for communication purposes - £27.60**

It was RESOLVED to approve the above invoices for payment and the cheques were signed.

**9.3 To consider the Council Insurance Policy and renew as necessary £280**

It was RESOLVED to renew the insurance policy with no changes – the cheque was signed.

**9.4 To consider the 2019-20 budget and precept.**

It was RESOLVED that the clerk would prepare a draft budget and precept figure for consideration at the next meeting.

**10. Highways and footpaths**

**10.1 To consider any highway or footpath issues for reporting to Balfour Beatty**

It was REPORTED that one issue of a gateway over a footpath was being investigated by the Locality Steward.

**10.2 To consider traffic speed through Stretton Grandison**

Several comments from Parishioners unable to attend the meeting were raised.

The clerk REPORTED that she had met with the Locality Steward to discuss possible options.

It was RESOLVED that she would request costs on the following for discussion at the next meeting:

- White gates on the Ashperton side of the hamlet.
- Flashing "slow down" sign on the crossroad side of the hamlet.
- Increased signage on entering the hamlet at both ends.

It was also RESOLVED that alternative funding to the precept, for this project, would be investigated too.

**10.3 To consider the Traffic Regulation Order for the A4103**

The clerk REPORTED that she had received a quote for £873.52 for the extension to the 40mph area on the A4103, following submission of a Traffic Regulation Order.

It was RESOLVED that the clerk would investigate alternative sources of funding for this, alongside preparing the draft budget for consideration.



10/18.

11. **To consider remaining 2 council vacancies**  
Cllrs were REQUESTED to continue to consider potential co-optees.
12. **To consider a litter-pick in the parishes**  
It was RESOLVED that Mr. Richard Crompton would press ahead and organise a litter pick for the parishes.
13. **To receive an update on communications from the Parish Council**  
The design of the communication postcard had been completed. It was RESOLVED to approve the quote for £95 to print 250 cards for delivery by early next week. It was REPORTED that the setting up of a Council Facebook page was also in hand. Thanks were given to Mr Richard Crompton for his assistance with the postcard.
14. **To consider any outstanding actions and updates**  
Noted as on-going

Date/ Meeting	Minute	Action	Status	Comments
October 2016	10.3	MD/DS/JHP	Ongoing	Complete new bank mandate for Poorlands Meadow Trust

15. **Correspondence**  
**15.1 To consider any correspondence received by the clerk**  
The clerk had received a pothole consultation request. All Cllrs were asked to forward comments to the clerk for submission to Herefordshire Council by Friday 14<sup>th</sup> September.
16. **To consider any items for the next agenda – no discussion**  
None
17. **To note the date of the next meeting Monday 12<sup>th</sup> November 2018 at 7.30pm**  
Noted

The meeting closed at 9.45pm

Signed: \_\_\_\_\_



Dated: \_\_\_\_\_

2/11/18.