

## Stretton Grandison Group Parish Council

### Minutes of the meeting of the Parish Council held at The Stables, Canon Frome, HR8 2UN On Monday 9<sup>th</sup> March 2020 at 7.30pm

**Present:** Cllrs: Helen Heathfield (Chairman); Malcolm Davies and Andy Towers.

**In attendance:** Emma Thomas – Parish Clerk,

**Public:** 3

1. **To accept any apologies for absence and note the reason**  
Apologies were RECEIVED and ACCEPTED from Cllrs: Charles Pudge, Ed Godsall and Richard Crompton
2. **To record any Declarations of Interest and consider any written Requests for Dispensations**  
Cllr Malcolm Davies DECLARED a DPI against item 7.2 and signed the Register of Interest book.  
Cllr Helen Heathfield DECLARED a NPI against item 7.2 and signed the Register of Interest book.
3. **To approve the minutes of the meeting held on the 3<sup>rd</sup> February 2020**  
The minutes were APPROVED and duly signed by the Chair.
4. **To receive a brief report from the Ward Councillor – Cllr. Jonathan Lester**  
It was RESOLVED to defer this item until Cllr Jonathan Lester arrived.
5. **Public participation session for local residents to raise matters relevant to the parish council**  
The following items were RAISED:
  - The Parish Council and Clerk were thanked for their efforts in moving the highway issues and speed reduction measures forward.
  - Discussions with ABE re. a possible donation towards the speed reduction measures planned were still ongoing.
  - Balfour Beatty had filled some potholes in Stretton Grandison

*Cllr Jonathan Lester joined the meeting. It was RESOLVED to take item 4 next.*

4. **To receive a brief report from the Ward Councillor – Cllr. Jonathan Lester**  
Cllrs Lester's report included the following items:
  - He will email potential dates for the meeting with Cllr Harrington regarding road re-surfacing in Stretton Grandison.
  - Council tax is set to increase by 3.9% for the coming financial year.
  - An extra £2 million will be spent on highway repairs.
  - A case of Coronavirus has now been tested in Herefordshire.
  - Herefordshire Council will investigate the possibility of making all 30mph zones 20mph.
  - The closing of the minor injury units in 2017/18 and 19 has been referred to the Secretary of State – as no consultation took place.

#### 6. Planning

##### 6.1 To note any planning applications approved/refused by Herefordshire Council since the last meeting

The following table was NOTED

<u>DATE</u>	<u>APPLICATION NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFD COUNCIL DECISION</u>
Nov 2019	193574	<b>Monksbury Court, Monkhide Village Road, Monkhide, HR8 2TU</b> Change of use of Dutch barn to 2 units of new residential accommodation.	Support	<b>Awaited</b>
Dec 2019	193905	<b>Land at The Old Telephone Exchange, Stretton Grandison.</b> Conversion of the old telephone exchange to include an extension to provide one bedroom single storey accommodation	No comment	<b>Refused</b>

#### 7. NDP

##### 7.1 To receive an update on the Regulation 14 consultation

The clerk REPORTED that the NDP Working Group had recommended that, following the Regulation 14 consultation, the draft NDP be submitted, with only minor alterations, to Herefordshire Council for the Regulation 16 Consultation.

**7.2 To consider approval of the submission draft NDP, Consultation Statement and Basic Conditions Statement for submission to Herefordshire Council**

It was RESOLVED to defer this item until Cllr Richard Henson arrived as Cllr Malcolm Davies is unable to take part in the vote.

**7.3 To consider the Settlement Hierarchy Review 2020 Consultation response**

The Settlement Hierarchy Review Document was completed for submission to Herefordshire Council.

**7.4 To approve the clerk's overtime hours for NDP work since 15<sup>th</sup> May 2019 – 4<sup>th</sup> March 2020 incl – 22 hours**

The clerk's overtime hours were APPROVED for payment.

**8. Highways**

**8.1 To consider an update on the installation of traffic calming measures through Stretton Grandison**

The clerk REPORTED that almost all costs had now been received. Once she had them all she would be able to submit the grant application to the Police and Crime Commissioner for consideration.

**8.2 To consider the cost of the SID Assessment Request Fee £565 + VAT = £678**

It was RESOLVED to pay the assessment fee and the cheque was signed.

**8.3 To consider signing the Structure Licence to allow White Gates to be installed by the highway**

The Structure Licence was SIGNED to allow the white gates at either end of Stretton Grandison to be erected.

**8.4 To consider the TRO consultation on A4103 – Western Side of Fromes Hill.**

The clerk REPORTED that this involved moving the 40mph sign westwards past the C1158. It was RESOLVED that the clerk could respond giving Parish Council support for this alteration if the consultation document arrived between meetings.

**8.5 To consider an update on the TRO consultation – A4103 – Eastern side of Newtown Crossroads**

The clerk REPORTED that the documents were being prepared for consultation on the speed limit alteration on this section of the highway. It was RESOLVED that the clerk could respond giving Parish Council support for this alteration if the consultation document arrived between meetings.

**9. Finance**

**9.1 Confirmation of bank balances and note and sign finance report – Appendix 1**

The clerk REPORTED that the budget appeared to be over spent. However, this is due to the NDP expenditure which is offset by the grant. The report was ACCEPTED and signed, along with the bank statement as evidence of bank reconciliation and budget monitoring.

**9.2 To consider invoices for payment**

9.2.1 Clerks expenses £11.32 (Previously circulated)

9.2.2 Clerks salary for February and March

9.2.3 HMRC £232.80

9.2.4 HALC – 2020-21 subscription £461.15

9.2.5 Kirkwells – NDP Stage 3 completion £720

9.2.6 Eyelid Productions – Annual website support £100

The above invoices were APPROVED for payment and the cheques were signed.

**10. Poorland Meadow Trust**

**10.1 To update and receive declarations of acceptance of office by new trustees of the Poorland Meadow Trust**

It was NOTED that Santander and HSBC had been contacted. Cllr Helen Heathfield SIGNED her Declaration of Acceptance of Office as Trustee of the Poorland Meadow Trust. This was witnessed by Cllr Malcolm Davies – the current trustee. Cllrs Richard Crompton and Richard Henson – as Stretton Grandison Parish Cllrs – will complete theirs at the earliest opportunity.

**11. To consider an update on faster broadband in Canon Frome.**

It was REPORTED that this is still on-going.

**12. To consider any highway or footpath issues for reporting to Balfour Beatty**

None

**13. To consider an update on VE Day celebrations – 8<sup>th</sup> May 2020**

It was RESOLVED that the PCC and Ashperton PC would be asked if they were undertaking any events.

**14. To consider any correspondence received by the clerk**

The Position Statement sent by Herefordshire Council on the phosphate levels in the River Lugg and Wye was NOTED

- 15. **To consider any items for the next agenda – no discussion**  
NONE
- 16. **To note the date of the next meeting – Monday 11<sup>th</sup> May 2020 to follow on from the Annual Parish Meetings which will commence at 7pm**  
NOTED

*Cllr Richard Henson joined the meeting*

*Cllr Malcolm Davies left the meeting*

It was AGREED to take item 7.2 next.

**7.2 To consider approval of the submission draft NDP, Consultation Statement and Basic Conditions Statement for submission to Herefordshire Council**

It was RESOLVED to approve the draft NDP, Basic Condition Statement, Consultation Statement, SEA and HRA for submission to Herefordshire Council for Regulation 16 consultation.

*The meeting closed at 8.50pm*

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_