

Stretton Grandison Group Parish Council

**Councillors are summoned to attend a meeting of the parish council
To be held at The Stables, Canon Frome, HR8 2UN
On Monday 12th November 2018 at 7.30pm**

1. **To accept any apologies for absence and note the reason**
2. **To record any Declarations of Interest and consider any written Requests for Dispensations**
3. **To approve the minutes of the meeting held on the 10th September 2018**
4. **To receive a brief report from the Ward Councillor – Cllr. Jonathan Lester**
5. **Public participation session for local residents to raise matters relevant to the parish council – *Decisions can not be made on these items. Item to be limited at the discretion of the Chair.***
6. **Planning**
 - 6.1 **To note any planning applications approved/refused by Herefordshire Council since the last meeting – see attached table**
7. **NDP**
 - 7.1 **To receive an update on steering group and next steps**
 - 7.2 **To approve the members of the Steering Group**
 - 7.3 **To approve the Terms of Reference**
8. **Finance**
 - 8.1 **Confirmation of bank balances and note and sign finance report – Appendix 1**
 - 8.2 **To consider invoices for payment**
 - 8.2.1 Clerks expenses £128.87
 - 8.2.2 Clerks salary for October and November
 - 8.2.3 Autela Group Ltd – for payroll services £46.80
 - 8.2.4 D. Kaner for postage for communications postcard £128.18
 - 8.2.5 The Stables – Meeting Room Hire £100.80
 - 8.2.6 Monster-creative – Postcard design and printing £114
 - 8.3 **To consider the 2019-20 budget and precept – Appendix 2**
 - 8.4 **To consider online bank access for the clerk**
9. **Highways and footpaths**
 - 9.1 **To consider any highway or footpath issues for reporting to Balfour Beatty**
 - 9.2 **To consider an update on traffic speed measures through Stretton Grandison**
10. **To consider remaining 2 council vacancies**
11. **To consider an update on the litter-pick in the parishes**
12. **To receive an update on communications from the Parish Council**
13. **To consider any outstanding actions and updates – see attached table**
14. **Correspondence**
 - 14.1 **To consider any correspondence received by the clerk**
15. **To consider any items for the next agenda – no discussion**
16. **To note the date of the next meeting Monday 14th January 2019 at 7.30pm**

A resolution will be passed to exclude the public from the following confidential item.
17. **Employment Matters – to consider the clerks annual review.**

Outstanding Actions – These are the consolidated actions outstanding after the last meeting, not included in the agenda:

Date/ Meeting	Minute	Action	Status	Comments
October 2016	10.3	MD/DS/JHP	Ongoing	Complete new bank mandate for Poorlands Meadow Trust

Planning record – (previous six months)

<u>DATE</u>	<u>APPLICATION NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFD COUNCIL DECISION</u>
Sept 2018	182954/182763	Church Cottage, Stretton Grandison, HR8 2TW – Installation of air source pump for central heating and listed building consent.	Support	Awaited

Meeting Dates for 2019 (unless otherwise stated all meetings start at 7.30pm at The Stables in Canon Frome)

14th January 2019

11th March 2019

13th May 2019 – to include the Annual Parish Meeting – 7pm start

8th July 2019

9th September 2019

11th November 2019