

Stretton Grandison Group Parish Council

**Councillors are summoned to attend a meeting of the parish council
To be held at The Stables, Canon Frome, HR8 2UN
On Monday 5th March 2018 at 7.30pm**

1. **To accept any apologies for absence and note the reason**
2. **To record any Declarations of Interest and consider any written Requests for Dispensations**
3. **To approve the minutes of the meeting held on the 3rd January 2018**
4. **To receive a brief report from the Ward Councillor – Cllr. Jonathan Lester**
5. **Public participation session for local residents to raise matters relevant to the parish council – *Decisions can not be made on these items. Item to be limited at the discretion of the Chair.***
6. **Planning**
 - 6.1 **To note any planning applications approved/refused by Herefordshire Council since the last meeting – see attached table**
 - 6.2 **To consider any new planning applications.**

Please ensure you have read all paperwork before the meeting as it may not be available on the night.

7. **NDP**
 - 7.1 **To receive an update on the “Call for Sites” process.**
 - 7.2 **To reimburse the clerk for advertising charges for adverts placed in Ledbury Reporter and Hereford Times. £549.72**
8. **Finance**
 - 8.1 **Confirmation of bank balances and note and sign finance report – Appendix 1**
 - 8.2 **To consider invoices for payment**
 - 8.2.1 Clerks expenses £16.52
 - 8.2.2 Clerks salary for January and February
 - 8.2.3 HALC for Clerks Training session – “Planning” £120
 - 8.2.4 Stables for meeting hire £100.80
 - 8.2.5 Almeley Parish Council – reimburse for HALC clerk cover invoice £190.80 mistakenly charged to APC
 - 8.3 **To consider an update on the Poorland Meadow Trust bank account**
 - 8.4 **To consider donations to PCC’s**
9. **Highways and footpaths**
 - 9.1 **To consider any highway or footpath issues for reporting to Balfour Beatty**
 - 9.2 **To note the Public Path Creation Agreement – Land at Hill Farm – Castle Frome**
10. **To consider council vacancies**
11. **To consider any outstanding actions and updates – see attached table**
12. **To consider eligibility to use the General Power of Competence.**
13. **Correspondence**
 - 13.1 **To consider any correspondence received by the clerk**
14. **Training**
 - 14.1 **To note any dates for forthcoming training courses**
15. **To consider adopting an equality policy – Appendix 2**

A resolution will be passed to exclude the public from the following confidential matter
16. **Clerks Employment**
To consider the clerks salary with regard to contractual obligations following achievement of CiLCA qualification.
17. **To consider any items for the next agenda**
18. **To note the date of the next meeting Monday 14th May 2018 at 7.30pm**

Outstanding Actions – These are the consolidated actions outstanding after the last meeting, not included in the agenda:

Date/ Meeting	Minute	Action	Status	Comments
October 2016	10.3	MD/DS/JHP	Ongoing	Complete new bank mandate for Poorlands Meadow Trust

Highways and Footpaths Record

Date/ Meeting	Minute	Action	Status	Comments
March 2017	10.3	Clerk		White Lines to be reinstated at Hop Pocket CAS614174T6K2J2
June 2017	9c	clerk		Culvert needs clearing Townsend Farm
January 2018	10.1	Clerk		Clerk to Log: Potholes between the Hop Pocket and the Crossroads CAS660147-G7Q6N6 Potholes by Old Rectory on the C1158 CAS660148-R9Z2J1

Planning record – (previous six months)

<u>DATE</u>	<u>APPLICATION NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFD COUNCIL DECISION</u>
3.1.18	174520	Rosebank, Bosbury, HR8 1HF Proposed Annexe	Support	Awaited
3.1.18	173965	Filings Bridge, Stable Yard, Stretton Grandison. Change of use at field – Make a riding menage.	Support	Approved with conditions
Feb 2018	174749	Frome Barn, Birchend Farm, Bosbury, HR8 1HF	Support	Awaited