

STRETTON GRANDISON GROUP PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ Tel: 01531 670036
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**Councillors are summoned to attend a Meeting of the Parish Council
to be held at The Stables, Canon Frome, HR8 2UN
on Tuesday 7th November 2017 at 7.30pm**

AGENDA

1. To Accept any Apologies for Absence and Note the Reason
 2. To Record any Declarations of Interest and Consider any Requests for Dispensations
 3. Cllr Vacancies: To receive any Co-Options
 4. To Consider Approval of Minutes of Parish Council Meeting held Tuesday 5th September 2017
 5. To Receive a Brief Report from Three Crosses Ward Councillor Jonathan Lester
 6. Public Participation Session for Local Residents to raise matters relevant to the Parish Council (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*
 7. **Planning: Please note that paper copies may not be available – please view online prior to the meeting**
 - a) To Consider any Planning Applications referred for comment: none
 - b) To Note Planning Record (attached) and Details of Decision Notices Received from Hereford Council
 8. **Stretton Grandison Group Neighbourhood Development Plan**
 - a) To Discuss Analysis of Returned NDP Questionnaires Meeting and Decide Next Steps
 9. **Finance:**
 - a) To Consider Payments of Outstanding Accounts:-
 - 000399: J Chester – clerk Sept/Oct - as agreed
 - 000400: HMRC – PAYE Sept/Oct - £16.80
 - 000401: The Stables – room hire May/Sept - £100.80
 - 000402: Autela Payroll Services – payroll support Q2 - £38.40
 - 000403: Grant Thornton – external audit annual fee - £120.00
 - b) To Decide Parish Council Precept requirement 2018/19
 - c) To Receive Update on Poorlands Meadow Trust
 - d) To Decide Bank Signatories
 10. **Highways/Footpaths:**
 - a) To Note Weekly Reports from Balfour Beatty Locality Steward Cathy Berkeley
 - b) To Receive Update on Speed Issues at Stretton Grandison
 - c) To Receive Report / Update or any new issues on Road Conditions / Traffic Management / Flooding / Footpaths
 11. **Information Section / Correspondence / Discussion:**
 - a) To Discuss Drainage Board Members
 - b) To Review Information and Outstanding Actions (attached)
 12. **Training / Meetings:**
 - a) To Note the dates of any forthcoming training courses / meetings and decide attendees
 13. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)
 14. To Note Date and Time of Next Meeting - Tuesday 7th November 2017
- A resolution will be passed to exclude the public for the following confidential item.**
15. Employment Matters:
 - 15.1 To appoint a new clerk
 - 15.2 To Consider salary scale for new clerk

Signed:

(Clerk to the Parish Council)
The press and public are cordially invited to attend the meeting

Dated: 30th October 2017

INFORMATION SHEET

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Website updated
- Comments sent to planning department on planning applications received

EMAIL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- HALC - Information Corner Sept *
- HALC – training schedule *

* Circulated to Cllrs.

Outstanding Actions – These are the consolidated actions outstanding after the last meeting:

Date/ Meeting	Minute	Action	Status	Comments
October 2016	10.3	MD/DS/JHP	Ongoing	Complete new bank mandate for Poorlands Meadow Trust
October 2016	13	All Cllrs		Consider undertaking training and attending training courses
Jan 2017	9.4	All	Ongoing	Clerk to copy cllrs in on all emails sent on PC behalf Cllrs to read ALL emails sent to them
March 2017	10.3	Clerk		Pothole on A4103 bottom of Fromes Hill where road goes over brook CAS614164Z9X1H9 White Lines to be reinstated at Hop Pocket CAS614174T6K2J2
March 2017	9.2	Clerk	Complete	Request deployment of mobile sped camera in Stretton Grandison to SRP
May 2017	8	All	Ongoing	Communication needs to improve both internally and with residents
May 2017	13b	Clerk		Culvert at Townsend Farm needs clearing Potholes need repair and white lines need reinstating at Hop Pocket
June 2017	7a	Clerk	complete	Arrange analysis of NDP questionnaires with DJN
June 2017	8c	Clerk	complete	Obtain insurance quotes for annual renewal
June 2017	8e	Clerk	complete	Invoice tenant for rent of Poorlands Meadow
June 2017	9c	clerk		Potholes – fillingsbridge cottage, Millend straight Culvert needs clearing Townsend Farm Write to resident re Hedge clippings in ditch opp Old School House Stretton Park
June 2017	10a	clerk	complete	Contact Cllr Troughton and advise disqualification as cllr to Hfd Council

PLANNING RECORD – (PREVIOUS SIX MONTHS)

<u>DATE</u>	<u>APPLICATION NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFD COUNCIL DECISION</u>
13.7.16	162281	Belfield, Canon Frome, Ledbury, HR8 2TF Convert existing double garage into a 2 bed annex accommodation to be used primarily by family and possibly as a holiday rental	PC have no objection	WITHDRAWN 7.11.16
2.8.16	161893	Old Birchend, Bosbury, Ledbury, HR8 1HF Removal of rear staircase and relocation of a ground floor toilet (retorseptive)	PC no objection	GRANTED 24.8.16
12.9.16	163016	Coppice House, Castle Frome, Ledbury, HR8 1HX Proposed single storey side extension, new porch and new rear dormer with interior and exterior alterations	PC support this application	GRANTED 4.11.16
5.10.16	163024 & 163025	Meephill House, Canon Frome, HR8 2TF Proposed erection of an annexe	PC no objection	GRANTED 11.8.17

7.10.16	163152	Land at Middlefields Farm, Castle Frome. Ledbury, Variation of Condition 2 of planning permission 150349 (Proposed erection of single dwelling to replace mobile home) – handing of floor plan, change of windows and doors and chimney position	PC no objection	GRANTED 25.5.17
18.10.16	160795 APPEAL APP/W1850/D/16/3154790	Yew Tree House, Stretton Grandison, HR8 2TS Proposed garden room to rear	The Parish Council have no objections to this application	APPEAL GRANTED 7.11.16
	172144	Town Farm Poultry Unit, Town Farm Road, Castle Frome, HR8 1HQ Erection of 2no additional poultry buildings and associated infrastructure on established poultry farm	The Parish Council support this application provided the recommendations made by other bodies in part of the consultation process are carried out	