

Stretton Grandison Group Parish Council

Councillors are summoned to attend a meeting of the parish council

To be held at The Stables, Canon Frome, HR8 2UN

On Wednesday 3rd January 2018 at 7.30pm

1. To accept any apologies for absence and note the reason
2. To record any Declarations of Interest and consider any written Requests for Dispensations
3. To approve the minutes of the meeting held on the 7th November 2017
4. To receive a brief report from the Ward Councillor – Cllr. Jonathan Lester
5. **Public participation session for local residents to raise matters relevant to the parish council** – *Decisions can not be made on these items. Item to be limited at the discretion of the Chair.*
6. **Planning**
6.1 To note any planning applications approved/refused by Herefordshire Council since the last meeting – see attached table

6.2 To consider any new planning applications.

174520 Rosebank, Bosbury, Ledbury, HR8 1HF

Proposed Annexe

173965 Filings Bridge, Stable Yard, Stretton Grandison

Proposed change of use at field. Currently 7.49 acre field with 3 stables and yard.

To make a 60 x 20m outdoor riding menage at one side of the field.

Please ensure you have read all paperwork before the meeting as it may not be available on the night.

7. **NDP**
7.1 To consider the “Call for Sites” process.
8. **Finance**
8.1 Confirmation of bank balances and note and sign finance report
8.2 To consider invoices for payment
8.2.1 Recruitment of Clerk – HALC £240
8.2.2 Clerks expenses £81.09 plus home allowance
8.2.3 Clerks salary for November and December
8.2.4 Autela for payroll services £38.40
8.2.5 HMRC PAYE £85.80
8.3 To consider and approve the precept and budget for 2018-19
8.4 To consider an update on the Poorland Meadow Trust bank account
8.5 To consider new bank signatories
9. To sign the clerks contract of employment.
10. **Highways and footpaths**
10.1 To consider any highway or footpath issues for reporting to Balfour Beatty

11. To consider council vacancies
12. To consider any outstanding actions and updates – see attached table
13. Correspondence
12.1 To consider any correspondence received by the clerk
14. Training
14.1 To note any dates for forthcoming training courses
15. To consider the date of the Annual Meeting
16. To note the date of the next meeting Wednesday 7th March 2018 at 7.30pm

Emma Thomas
Clerk to SGGPC

Date: 28th December 2017

Outstanding Actions – These are the consolidated actions outstanding after the last meeting:

Date/ Meeting	Minute	Action	Status	Comments
October 2016	10.3	MD/DS/JHP	Ongoing	Complete new bank mandate for Poorlands Meadow Trust
March 2017	10.3	Clerk		Pothole on A4103 bottom of Fromes Hill where road goes over brook CAS614164Z9X1H9 White Lines to be reinstated at Hop Pocket CAS614174T6K2J2
May 2017	13b	Clerk		Culvert at Townsend Farm needs clearing Potholes need repair and white lines need reinstating at Hop Pocket
June 2017	9c	clerk		Potholes – fillingsbridge cottage, Millend straight Culvert needs clearing Townsend Farm Write to resident re Hedge clippings in ditch opp Old School House Stretton Park

PLANNING RECORD – (PREVIOUS SIX MONTHS)

<u>DATE</u>	<u>APPLICATION NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFD COUNCIL DECISION</u>