

STRETTON GRANDISON, CANON FROME, CASTLE FROME & EGGLETON PARISHES NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

Minutes of the Meeting of the Steering Group held on Tuesday 27th July 2016 at The Stables, Canon Frome, HR8 2TG at 7.00p.m.

Present:

Rob Manning, Douglas Smith, Brian Willder

In attendance:

Karla Johnson – Herefordshire Council Neighbourhood Planning Team
Louise Kirkup – Kirkwells Planning Consultants
Janet Chester – parish council clerk

Welcome

The Chairman of the Steering Group Rob Manning welcomed everyone to the meeting.

To receive any Apologies

None

Guest Speaker – Karla Johnson

Karla outlined the process Herefordshire Council expects parish councils to undertake when producing a Neighbourhood Development Plan. There are a number of Guidance Notes available on Herefordshire Councils website. The housing allocation for this parish council area is 14% which equates to 18 dwellings. She advised the chairman to speak to Bishops Frome NDP chairman as their plan is at draft stage and the settlement boundary includes part of Castle Frome parish.

Louise Kirkup – Kirkwells Planning Consultants

Louise had produced and circulated draft proposals for Planning Policy Assessment and an Issues and Options Paper. This was discussed and it was decided to hold a further meeting with greater numbers of residents in attendance to go through it in detail before confirming to Louise the required amendments. Louise suggested that a Call for Sites was carried out before deciding settlement boundaries. She also suggested that a number of drop in sessions be held to engage the community early on in the project.

Janet Chester confirmed that a grant of £2850.00 had been applied for and granted for spending by 31st January 2017.

To Confirm Date for Next Meeting

Wednesday 24th August 2016, 7.30pm at The Stables, Canon Frome

The meeting was closed at 8.35pm

Signed..... Dated.....