

# ***STRETTON GRANDISON GROUP PARISH COUNCIL***

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ Tel: 01531 670036  
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**Councillors are summoned to attend a Meeting of the Parish Council  
to be held at The Stables, Canon Frome, HR8 2UN  
on Tuesday 5<sup>th</sup> September 2017 at 7.30pm**

## **AGENDA**

1. To Accept any Apologies for Absence and Note the Reason
2. To Record any Declarations of Interest and Consider any Requests for Dispensations
3. Cllr Vacancies: To receive any Co-Options
4. To Consider Approval of Minutes of Parish Council Meeting held Tuesday 27<sup>th</sup> June 2017
5. To Receive a Brief Report from Three Crosses Ward Councillor Jonathan Lester
6. Public Participation Session for Local Residents to raise matters relevant to the Parish Council (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*
7. **Planning: Please note that paper copies may not be available – please view online prior to the meeting**
  - a) To Consider any Planning Applications referred for comment: none
  - b) To Note Planning Record (attached) and Details of Decision Notices Received from Hereford Council
8. **Stretton Grandison Group Neighbourhood Development Plan**
  - a) To Discuss Analysis of Returned NDP Questionnaires
  - b) To Confirm Date of next NDP meeting
9. **Finance:**
  - a) To Decide Parish Council Insurance Provider
  - b) To Consider Payments of Outstanding Accounts:-
    - 000395: J Chester – clerk July/August - as agreed
    - 000396: HMRC – PAYE July/August - £16.80
    - 000397: Came & Co – Annual Insurance - £280.00
    - 000398: DJN Planning Ltd – NDP support - £1600.00
  - c) To Discuss Parish Council Precept requirement 2018/19
  - d) To Receive Update on Poorlands Meadow Trust
  - e) To Decide Bank Signatories
10. **Highways/Footpaths:**
  - a) To Note Weekly Reports from Balfour Beatty Locality Steward Cathy Berkeley
  - b) To Receive Report from Footpaths Officer on alleged blocked footpath CS4
  - c) To Receive Update on Speed Issues at Stretton Grandison
  - d) To Receive Report / Update or any new issues on Road Conditions / Traffic Management / Flooding / Footpaths
11. **Information Section / Correspondence / Discussion:**
  - a) To Note Clerks Resignation and Discuss Arrangements for Appointing a New Clerk
  - b) To Review Information and Outstanding Actions (attached)
12. **Training / Meetings:**
  - a) To Note the dates of any forthcoming training courses / meetings and decide attendees
13. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)
14. To Note Date and Time of Next Meeting - Tuesday 7<sup>th</sup> November 2017

Signed: *J L Chester*

(Clerk to the Parish Council)

Dated: 30th Aug 2017

**The press and public are cordially invited to attend the meeting**

# INFORMATION SHEET

## PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Website updated
- Comments sent to planning department on planning applications received
- NDP support work undertaken
- NDP Grant applied for
- HALC area meeting attended

## EMAIL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings \*
- HALC - Information Corner August \*
- Herefordshire Rural Hub – August & September newsletters \*
- Herefordshire Council – invitation to Minerals & Waste Consultation – Shirehall 8<sup>th</sup> Sept 11-1\*
- Herefordshire Council – Rights of Way Improvement Plan \*
- Herefordshire Council – Road Resurfacing programme \*
- Ledbury Town Council NDP Reg 14 consultation \*
- Malvern Hills AONB newsletter\*

\* Circulated to Cllrs.

**Outstanding Actions** – These are the consolidated actions outstanding after the last meeting:

Date/ Meeting	Minute	Action	Status	Comments
October 2016	10.3	MD/DS/JHP	Ongoing	Complete new bank mandate for Poorlands Meadow Trust
October 2016	13	All Cllrs		Consider undertaking training and attending training courses
Jan 2017	9.4	All	Ongoing	Clerk to copy cllrs in on all emails sent on PC behalf Cllrs to read ALL emails sent to them
March 2017	10.3	Clerk		Pothole on A4103 bottom of Fromes Hill where road goes over brook <a href="#">CAS614164Z9X1H9</a> White Lines to be reinstated at Hop Pocket <a href="#">CAS614174T6K2J2</a>
March 2017	9.2	Clerk	Complete	Request deployment of mobile sped camera in Stretton Grandison to SRP
May 2017	8	All		Communication needs to improve both internally and with residents
May 2017	13b	Clerk	Complete	Culvert at Townsend Farm needs clearing Potholes need repair and white lines need reinstating at Hop Pocket Potholes & groove on bend at Stretton Grandison need repair
June 2017	7a	Clerk	complete	Arrange analysis of NDP questionnaires with DJN
June 2017	8c	Clerk	complete	Obtain insurance quotes for annual renewal
June 2017	8e	Clerk	complete	Invoice tenant for rent of Poorlands Meadow
June 2017	9c	clerk		Potholes – fillingsbridge cottage, Millend straight Culvert needs clearing Townsend Farm Write to resident re Hedge clippings in ditch opp Old School House Stretton Park
June 2017	10a	clerk	complete	Contact Cllr Troughton and advise disqualification as cllr to Hfd Council

## PLANNING RECORD – (PREVIOUS SIX MONTHS)

<u>DATE</u>	<u>APPLICATION NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFD COUNCIL DECISION</u>
13.7.16	<b>162281</b>	<b>Belfield, Canon Frome, Ledbury, HR8 2TF</b> Convert existing double garage into a 2 bed annex accommodation to be used primarily by family and possibly as a holiday rental	PC have no objection	<b>WITHDRAWN 7.11.16</b>

2.8.16	<b>161893</b>	<b>Old Birchend, Bosbury, Ledbury, HR8 1HF</b> Removal of rear staircase and relocation of a ground floor toilet (retorseptive)	PC no objection	<b>GRANTED 24.8.16</b>
12.9.16	<b>163016</b>	<b>Coppice House, Castle Frome, Ledbury, HR8 1HX</b> Proposed single storey side extension, new porch and new rear dormer with interior and exterior alterations	PC support this application	<b>GRANTED 4.11.16</b>
5.10.16	<b>163024 &amp; 163025</b>	<b>Meephill House, Canon Frome, HR8 2TF</b> Proposed erection of an annexe	PC no objection	<b>GRANTED 11.8.17</b>
7.10.16	<b>163152</b>	<b>Land at Middlefields Farm, Castle Frome. Ledbury,</b> Variation of Condition 2 of planning permission 150349 (Proposed erection of single dwelling to replace mobile home) – handing of floor plan, change fo windows and doors and chimney position	PC no objection	<b>GRANTED 25.5.17</b>
18.10.16	<b>160795 APPEAL APP/W1850/D/16/3154790</b>	<b>Yew Tree House, Stretton Grandison, HR8 2TS</b> Proposed garden room to rear	The Parish Council have no objections to this application	<b>APPEAL GRANTED 7.11.16</b>
	<b>172144</b>	<b>Town Farm Poultry Unit, Town Farm Road, Castle Frome, HR8 1HQ</b> Erection of 2no additional poultry buildings and associated infrastructure on established poultry farm	The Parish Council support this application provided the recommendations made by other bodies in part of the consultation process are carried out	