

# Stretton Grandison Group Parish Council

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ  
Tel: 01531 670036 email: [pcgroupclerk@gmail.com](mailto:pcgroupclerk@gmail.com) website: [www.strettongrandisongpc.org.uk](http://www.strettongrandisongpc.org.uk)

## COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD ON TUESDAY 4th OCTOBER 2016 AT 7.30PM AT THE STABLES, CANON FROME, HR8 2TG

### AGENDA

1. To Accept any Apologies for Absence and Note the Reason
2. To Record any Declarations of Interest and Consider any Requests for Dispensations
3. To Consider Approval of Minutes of Parish Council meeting held Tues 5<sup>th</sup> July 2016 & Wed 24<sup>th</sup> August 2016
4. To Receive a brief Report from Three Crosses Ward Councillor Jonathan Lester
5. Public Participation Session for Local Residents to raise matters relevant to the Parish Council (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*
6. **Guest Speaker** – Cathy Berkeley, Balfour Beatty Locality Steward
7. To Discuss Councillor Vacancy and consider co-option(s)
8. **Planning: Please note that paper copies may not be available – please view online prior to the meeting**
  - 8.1 To Consider any Planning Applications referred for comment:
    - 162281 – Belfield, Canon Frome, Ledbury, HR8 2TF**  
Convert existing double garage into a 2 bed annex accommodation to be used primarily by family and possibly as a holiday rental
    - 163016 – Coppice House, Castle Frome, Ledbury, HR8 1HX**  
Proposed single storey side extension, new porch and new rear dormer with interior and exterior alterations
  - 8.2 To Note Details of Decision Notices Received from Hereford Council (as per planning record attached)
9. **Neighbourhood Development Plan Steering Group**
  - 9.1 To Receive Report and Update from NDP Steering Group
10. **Finance / Governance:**
  - 10.1 To Consider Payments of Outstanding Accounts:-
    - 000363: Lower House Farm – Hire of The Stables July & Aug - £67.20
    - 000364: Information Commissioner – Data Protection - £35.00
    - 000365: Came & Co – Annual Insurance - £265.00
    - 000366: Kirkwells Planning Consultants – NDP support – £1620.00
    - 000367: Stretton Grandison PCC – churchyard maintenance donation - £175.00
    - 000368: Castle Frome PCC – churchyard maintenance donation - £175.00
    - 000369: Canon Frome PCC – churchyard maintenance donation – £175.00
    - 000370: Autela - Payroll Services Q2 – £30.00
    - 000371: J Chester – clerk July/Aug/Sept – as agreed
  - 10.2 To Note Finance Report and Bank Balances
  - 10.3 To Receive an Update on Poorlands Meadow Trust
  - 10.4 To Discuss Donation to upkeep of clock on St James Church Stretton Grandison
  - 10.5 To Discuss Precept requirement for 2017/18
11. **Highways/Footpaths:**
  - 11.1 To Note weekly Reports from Balfour Beatty Locality Steward Cathy Berkeley
  - 11.2 To Receive any New Issues on Road Conditions / Traffic Management / Flooding / Footpaths
  - 11.3 To Discuss Parish Council response to Herefordshire Council Bus Consultation
  - 11.4 To Discuss visibility on bend on A417 at Stretton Grandison junction to Homend Park
  - 11.5 To Discuss Proposed Public Footpath Diversion – Footpath CS10 in Castle Frome
  - 11.6 To Discuss Proposals for new Parliamentary Constitutional Boundaries
12. **Information Section / Correspondence / Discussion:**
  - 12.1 To Note Correspondence Received
  - 12.2 To Review Information and Outstanding Actions (attached)
13. **Training / Meetings:**
  - 11.1 To Note the dates of any forthcoming training courses / meetings and decide attendees
14. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)
15. To Decide Date of Next Scheduled Meeting – Tuesday 6<sup>th</sup> December 2016

# Stretton Grandison Group Parish Council

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ  
 Tel: 01531 670036 email: [pccgroupclerk@gmail.com](mailto:pccgroupclerk@gmail.com) website: [www.strettongrandisongpc.org.uk](http://www.strettongrandisongpc.org.uk)

Signed: *J L Chester*

(Clerk to the Parish Council)

Dated: 28<sup>th</sup> Sept 2016

The press and public are cordially invited to attend the meeting

## INFORMATION SHEET – OCTOBER 2016

### PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Payment received from Wayleave for Poorland Meadow
- Website updated
- Comments sent to planning department on planning applications received
- NDP meetings arranged
- NDP Issues & Options sent to Louise at Kirkwells
- New meeting venue arranged

### EMAIL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings \*
- Balfour Beatty – Parish Newsletter July \*
- HALC – Information Corner 11<sup>th</sup> July\*
- HALC – Information Corner 16<sup>th</sup> August\*
- HALC – Eastern Area AGM Draft Minutes \*
- Herefordshire Council – Herefordshire Council funding update July \*
- Herefordshire Council – Hfd Council Budget Meeting 28<sup>th</sup> July Presentation Slides \*
- Herefordshire Council – New Standards Procedure for Comment \*
- Herefordshire Council – Public Consultation – Travellers Sites Preferred Options \*
- Herefordshire Council – Herefordshire SHLAA – Call for Sites \*
- Herefordshire Council – Power Cut? New phone number 105 September launch \*
- Herefordshire rural Hub September Newsletter \*
- Herefordshire Council – DEFRA Badger Cull Information \*
- Herefordshire Council – Green Lanes \*
- West Mercia Police – Safer West Mercia Consultation \*

\* Circulated to Cllrs.

**Outstanding Actions** - These are the consolidated actions outstanding after the last meeting held on 5<sup>th</sup> July 2016:

Date/ Meeting	Minute	Action	Status	Comments
10.3.16		Clerk	REPORTED	Blocked drains A4193/C153 junction <a href="#">CAS-564160-C4X9B1</a>
March 2016	4.2	Clerk	reported	White lines at junctions at top of Fromes Hill need re-instating Potholes by The Old Rectory and Fuggles in Castle Frome
March 2016	8.5	Clerk	ongoing	Complete new bank mandate to change details & signatories
March 2016	9.2	Cllr Davies		To arrange new signatories on Poorland Meadow Trust bank account
May 2016		clerk	reported	Water on road being diverted by surface away from highway drain <a href="#">CAS-583188-B7C2X9</a>
July 2016	6.0	All		To spread the word about councilor vacancy
July 2016	7.3	Clerk	Complete	Apply for NDP grant
July 2016	8.6	MD		Draft a letter to be sent to Charity Commission re Poorland Measdown Trust
July 2016	8.7	Clerk		Put Stretton Grandison clock maintenance on next agenda
July 2016	9.2	Clerk		Investigate costs and details of speed sign by Tiwmsend Nursery
July 2016	9.1	Clerk	complete	Invite Locality Steward to parish council meeting
July 2016	9.2	Clerk	complete	Send letter to landowner re hedge trimmings blocking ditch opp Rochester House

# Stretton Grandison Group Parish Council

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ  
 Tel: 01531 670036 email: [pcgroupclerk@gmail.com](mailto:pcgroupclerk@gmail.com) website: [www.strettongrandisongpc.org.uk](http://www.strettongrandisongpc.org.uk)

## PLANNING RECORD

<u>DATE</u>	<u>APPLICATION NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFD COUNCIL DECISION</u>
16.10.15	152939	<b>Bears Forge, Canon Frome Court, HR8 2TD</b> Proposed removal of interior wall	None	<b>GRANTED 1.12.15</b>
7.12.15	<b>153605 – prior approval</b>	<b>The Hill, Castle Frome, HR8 1HL</b> Proposed canopy and lean-to on the side of an existing biomass building	Not required	<b>PRIOR APPROVAL REFUSED 8.2.16</b>
9.12.15	153532 / 153533	<b>Hedgerow West of B4214, Near The Frogend, Bishops Frome and west of Hop Pocket entrance</b> Hedgerow Removal	None	<b>REFUSED 18.1.16</b>
11.1.16	<b>160057 – PRIOR APPROVAL</b>	<b>Hasnett Wood, Canon Frome, Munsley</b> Proposed forestry building	Not required	<b>PRIOR APPROVAL NOT REQ 19.1.16</b>
18.1.16	153808	<b>The Porch, Lower Eggleton, HR8 2UG</b> Proposed four bedroom dwelling including freestanding garage	None	<b>GRANTED 29.2.16</b>
4.3.16	160595	<b>New House Farm, Bishops Frome, Herefordshire, WR6 5BT</b> 22 nos additional business units and new sewerage treatment plant	The Parish Council have no objection provided a licence is granted by the Environmental Agency	<b>GRANTED 1.8.16</b>
18.3.16	160795	<b>Yew Tree House, Stretton Grandison, HR8 2TS</b> Proposed garden room to rear	The Parish Council have no objections to this application	<b>REFUSED 29.4.16</b>
12.5.16	160883	<b>The Hill, Castle Frome, HR8 1HL</b> Proposed lean-to extension to side of existing biomass boiler house	PC no objection	<b>GRANTED 15.7.16</b>
2.6.16	<b>P161593/AM *ADVICE ONLY*</b>	<b>The Old Coach House, Townsend Farm, Stretton Grandison, HR8 2TS</b> Proposed non-material amendment to planning permission ref: 011987/F	Not required	<b>GRANTED 14.6.16</b>
2.8.16	161893	<b>Old Birchend, Bosbury, Ledbury, HR8 1HF</b> Removal of rear staircase and relocation of a ground floor toilet (retorsepective)	PC no objection	<b>GRANTED</b>