

Stretton Grandison Group Parish Council

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 email: pcgroupclerk@gmail.com website: www.strettongrandisongpc.org.uk

COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD ON TUESDAY 7th MARCH 2017 AT 7.30PM AT THE STABLES, CANON FROME, HR8 2TG

AGENDA

1. To Accept any Apologies for Absence and Note the Reason
2. To Record any Declarations of Interest and Consider any Requests for Dispensations
3. To Consider Approval of Minutes of Parish Council meeting held Tues 10th January 2017
4. To Receive a Brief Report from Three Crosses Ward Councillor Jonathan Lester
5. Public Participation Session for Local Residents to raise matters relevant to the Parish Council (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*
6. **Planning: Please note that paper copies may not be available – please view online prior to the meeting**
 - 6.1 To Consider any Planning Applications referred for comment: none
 - 6.2 To Note Details of Decision Notices Received from Hereford Council (as per planning record attached)
7. **Neighbourhood Development Plan Steering Group**
 - 7.1 To Receive Report and Update from NDP Steering Group
 - 7.2 To Discuss NDP Questionnaire distribution
 - 7.3 To Discuss and Decide Arrangements for NDP Open Days on Friday 17th & Sunday 19th March
8. **Finance / Governance:**
 - 8.1 To Note and Agree Payroll provider charges for 2017/18
 - 8.2 To Note Finance Report and Bank Balances
 - 8.3 To Consider Payments of Outstanding Accounts:-
 - 000376: Kirkwells – NDP support stage 2 - £1200.00
 - 000377: HALC - website June 2016-May 2017 - £36.00
 - 000378: HALC - “In the Hot Seat” training course Cllr Smith - £36.00
 - 000379: HALC – Annual subscription - £412.25
 - 000380: J Chester – clerk Jan/Feb – as agreed
 - 000381: Lower House Farm – room hire Jan/Feb - £100.80
 - 000382: The Frome Society – Canon Frome Court room Hire NDP - £24.00
 - 000383: Print Plus – NDP questionnaire printing - £548.00
 - 8.4 To Receive an Update on Poorlands Meadow Trust
 - 8.5 To Discuss Communication between Clerk and Councillors
 - 8.6 To Appoint Internal Auditor for End of Year Accounts
9. **Highways/Footpaths:**
 - 9.1 To Note Weekly Reports from Balfour Beatty Locality Steward Cathy Berkeley
 - 9.2 To Receive update on deploying Stretton Grandison Speed Camera
 - 9.3 To Receive any New Issues on Road Conditions / Traffic Management / Flooding / Footpaths
10. **Information Section / Correspondence / Discussion:**
 - 10.1 To Note Correspondence Received
 - 10.1.1 Herefordshire Council - West Midlands Constituency Boundary review 2018
 - 10.2 To Confirm Further Meeting Dates for 2017
 - 10.3 To Review Information and Outstanding Actions (attached)
11. **Training / Meetings/ Reports:**
 - 11.3 To Note the dates of any forthcoming training courses / meetings and decide attendees
12. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)
13. To Decide Date of Next Scheduled Meeting – Tuesday 2nd May 2017

Signed: *J L Chester*

(Clerk to the Parish Council)

Dated: 1st March 2017

The press and public are cordially invited to attend the meeting

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INFORMATION SHEET

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Website updated
- Comments sent to planning department on planning applications received
- NDP meetings arranged
- NDP support work undertaken
- NDP questionnaires printing quotes sought
- NDP questionnaires printed, collected and distributed
- NDP Distribution list made
- NDP End of Grant Report completed
- Cllr Skinner Register Of Interest forms forwarded to Hfd Council
- Electoral Register requested and received

EMAIL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Parish Briefing Notes & Presentation *
- Herefordshire Council – Invitation to Travellers Site Drop-in Session 6th Feb *
- HALC – Information Corner January *
- HALC – Spring Training Diary *
- Herefordshire Council – Waste Charges Consultation *
- Herefordshire Council – letter re discharge of planning conditions *
- Herefordshire Rural Hub Newsletter *
- Safer Roads Partnership = speed concerns response *
- Neighbourhood Development Team – Newsletter 14 *
- Herefordshire Council – West Midlands Constituency Boundary 2018 Review *

* Circulated to Cllrs.

Outstanding Actions – These are the consolidated actions outstanding after the last meeting:

Date/ Meeting	Minute	Action	Status	Comments
10.3.16		Clerk	REPORTED	Blocked drains A4193/C153 junction CAS-564160-C4X9B1
March 2016	4.2	Clerk	reported	White lines at junctions at top of Fromes Hill need re-instating CAS-564178H8E3J7 Potholes by The Old Rectory and Fuggles in Castle Frome CAS614175F2Z5S7
H2u3q8		clerk	reported	Water on road being diverted by surface away from highway drain CAS-583188-B7C2X9
October 2016	6	All	Complete	Appoint footpath officer and then advice Cathy Berkeley
October 2016	10.3	MD/DS/JHP		Complete new bank mandate for Poorlands Meadow Trust
October 2016	13	All Cllrs		Consider undertaking training and attending training courses
Jan 2017	4	Clerk / BS	Complete	Cllr Skinner to complete forms and return to clerk to forward to Hfd Council
Jan 2017	9.4	All	Ongoing	Clerk to copy cllrs in on all emails sent on PC behalf Cllrs to read ALL emails sent to them
Jan 2017	10.3	Clerk		Pothole on A4103 bottom of Fromes Hill where road goes over brook CAS614164Z9X1H9 White Lines to be reinstated at Hop Pocket CAS614174T6K2J2

PLANNING RECORD – (PREVIOUS SIX MONTHS)

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
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13.7.16	162281	Belfield, Canon Frome, Ledbury, HR8 2TF Convert existing double garage into a 2 bed annex accommodation to be used primarily by family and possibly as a holiday rental	PC have no objection	WITHDRAWN 7.11.16
2.8.16	161893	Old Birchend, Bosbury, Ledbury, HR8 1HF Removal of rear staircase and relocation of a ground floor toilet (retorseptive)	PC no objection	GRANTED 24.8.16
12.9.16	163016	Coppice House, Castle Frome, Ledbury, HR8 1HX Proposed single storey side extension, new porch and new rear dormer with interior and exterior alterations	PC support this application	GRANTED 4.11.16
5.10.16	163024 & 163025	Meephill House, Canon Frome, HR8 2TF Proposed erection of an annexe	PC no objection	
7.10.16	163152	Land at Middlefields Farm, Castle Frome, Ledbury, Variation of Condition 2 of planning permission 150349 (Proposed erection of single dwelling to replace mobile home) - handing of floor plan, change fo windows and doors and chimney position	PC no objection	
18.10.16	160795 APPEAL APP/W1850/D/16/3154790	Yew Tree House, Stretton Grandison, HR8 2TS Proposed garden room to rear	The Parish Council have no objections to this application	APPEAL GRANTED 7.11.16