

STRETTON GRANDISON GROUP PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ Tel: 01531 670036
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**Councillors are summoned to attend a Meeting of the Parish Council
to be held at The Stables, Canon Frome, HR8 2UN on Tuesday 27th June 2017
at 7.30pm**

AGENDA

1. To Accept any Apologies for Absence and Note the Reason
2. To Record any Declarations of Interest and Consider any Requests for Dispensations
3. To Consider Approval of Minutes of Parish Council meeting held Tuesday 2nd May 2017
4. To Receive a Brief Report from Three Crosses Ward Councillor Jonathan Lester
5. Public Participation Session for Local Residents to raise matters relevant to the Parish Council (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*
6. **Planning: Please note that paper copies may not be available – please view online prior to the meeting**
 - a) To Consider any Planning Applications referred for comment:
172144 - Town Farm Poultry Unit, Town Farm Road, Castle Frome, Ledbury, HR8 1HQ
Erection of 2 No. additional poultry buildings and associated infrastructure on established poultry farm
 - b) To Note Planning Record (attached) and Details of Decision Notices Received from Hereford Council
7. **Stretton Grandison Group Neighbourhood Development Plan**
 - a) To Discuss Analysis of returned NDP questionnaires
 - b) To Receive a brief report on Rural Area Site Allocation meeting attended
8. **Finance:**
 - a) To Consider Payments of Outstanding Accounts:-
000390: Autela Payroll Services – Payroll Q1 April – June £38.40
000391: HALC – Annual Website Hosting - £36.00
000392: Information Commissioner – Annual Data Protection - £35.00
000393: J Chester – clerk May/June - as agreed
000394: HMRC – PAYE May/June - £16.80
 - b) To Consider and Approve Internal Audit Report
 - c) To Review the Parish Council Insurance Policy and decide on any amendments required
 - d) To Receive Update on Poorlands Meadow Trust
 - e) To Consider Increasing Poorlands Meadow Annual Rent
9. **Highways/Footpaths:**
 - a) To Receive Report from Balfour Beatty Locality Steward Cathy Berkeley
 - b) To Receive Update on Speed Issues at Stretton Grandison
 - c) To Receive Report / Update or any new issues on Road Conditions / Traffic Management / Flooding / Footpaths
10. **Information Section / Correspondence / Discussion:**
 - a) To Note Correspondence Received & Communication Responses from Councillors
 - b) To Decide on Locations for new Notice Boards for each parish
 - c) To Discuss General Power of Competence
 - d) To Review Information and Outstanding Actions (attached)
11. **Training / Meetings:**
 - a) To Note the dates of any forthcoming training courses / meetings and decide attendees
 - i) Herefordshire Council 2018/19 Budget Consultation 4th July
12. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)
13. To Note Dates and Time of Ordinary Meetings for the Ensuing Year - next meeting Tuesday 5th Sept 2017

Signed: *J L Chester*

(Clerk to the Parish Council)

Dated: 21st June 2017

The press and public are cordially invited to attend the meeting

INFORMATION SHEET – JUNE

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Website updated
- Comments sent to planning department on planning applications received
- NDP support work undertaken
- NDP Grant applied for
- End of Year Accounts prepared, internal audit arranged and completed and paperwork and completed accounts sent to external auditor
- SLCC area meeting attended

EMAIL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- HALC - Information Corner June *
- HALC - Training Diary *
- Herefordshire Council – Rural Sites DPD Consultation *
- Herefordshire Council – Broadband Event invitation 19th June *
- Herefordshire Council – letter re Code of Conduct *
- Herefordshire Council – Bishops Frome NDP Reg 16 consultation *
- Herefordshire Council – Invitation to 2018/19 Budget Consultation, Town Hall Hereford Tues 4th July 6.30pm *
- Herefordshire Council – introduction of car parking changes at Wye Valley Trust Community Hospital*s

* Circulated to Cllrs.

Outstanding Actions – These are the consolidated actions outstanding after the last meeting:

Date/ Meeting	Minute	Action	Status	Comments
October 2016	10.3	MD/DS/JHP	Ongoing	Complete new bank mandate for Poorlands Meadow Trust
October 2016	13	All Cllrs		Consider undertaking training and attending training courses
Jan 2017	9.4	All	Ongoing	Clerk to copy cllrs in on all emails sent on PC behalf Cllrs to read ALL emails sent to them
Jan 2017	10.3	Clerk		Pothole on A4103 bottom of Fromes Hill where road goes over brook CAS614164Z9X1H9 White Lines to be reinstated at Hop Pocket CAS614174T6K2J2
March 2017	7.3	Clerk	Complete	Arrange display materials for NDP open days
March 2017	9.2	Clerk	Ongoing	Request deployment of mobile sped camera in Stretton Grandison to SRP
March 2017	10.2	Clerk	Complete	Put dates of 2017 meetings onto website
May 2017	8	All		Communication needs to improve both internally and with residents
May 2017	12e	Clerk		Review insurance covers laptop, printer and if there is a councillor age limit
May 2017	12f	MD		Explore Poorlands Meadow rent increase possibility
May 2017	13b	Clerk		Culvert at Townsend Farm needs clearing Potholes need repair and white lines need reinstating at Hop Pocket Potholes & groove on bend at Stretton Grandison need repair

PLANNING RECORD – (PREVIOUS SIX MONTHS)

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
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13.7.16	162281	Belfield, Canon Frome, Ledbury, HR8 2TF Convert existing double garage into a 2 bed annex accommodation to be used primarily by family and possibly as a holiday rental	PC have no objection	WITHDRAWN 7.11.16
2.8.16	161893	Old Birchend, Bosbury, Ledbury, HR8 1HF Removal of rear staircase and relocation of a ground floor toilet (retorsepective)	PC no objection	GRANTED 24.8.16
12.9.16	163016	Coppice House, Castle Frome, Ledbury, HR8 1HX Proposed single storey side extension, new porch and new rear dormer with interior and exterior alterations	PC support this application	GRANTED 4.11.16
5.10.16	163024 & 163025	Meephill House, Canon Frome, HR8 2TF Proposed erection of an annexe	PC no objection	
7.10.16	163152	Land at Middlefields Farm, Castle Frome. Ledbury, Variation of Condition 2 of planning permission 150349 (Proposed erection of single dwelling to replace mobile home) – handing of floor plan, change fo windows and doors and chimney position	PC no objection	GRANTED 25.5.17
18.10.16	160795 APPEAL APP/W1850/D/16/3154790	Yew Tree House, Stretton Grandison, HR8 2TS Proposed garden room to rear	The Parish Council have no objections to this application	APPEAL GRANTED 7.11.16