

STRETTON GRANDISON GROUP PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 email:- pcgroupclerk@gmail.com website: strettongrandisongpc.org.uk

Minutes of the Parish Council meeting held on Tuesday 10th January 2017

Present:

Councillors Douglas Smith (chairman), Rob Manning, George Orgee, Charles Pudge and Brian Willder

In attendance:

Janet Chester - clerk

Members of the Public: 1

Item	Minute	Action						
1.0	<p>To Receive Apologies for Absence and Note the Reason</p> <p>Cllrs Malcom Davies (family commitment), John Hamilton-Paterson (holiday) and Three Crosses Ward Councillor Jonathan Lester (prior engagement)</p>							
2.0	<p>To Receive and Record any Declarations of Interest and Written Requests for Dispensations - none</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Councillor Name</th> <th style="text-align: center;">Agenda Item</th> <th style="text-align: center;">Interest Declared</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Councillor Name	Agenda Item	Interest Declared				
Councillor Name	Agenda Item	Interest Declared						
3.0	<p>To Consider Approval of the Minutes of the previous meetings held on Tuesday 6th December 2016</p> <p>The minutes of the meetings were approved as a true and accurate record and duly signed by the Chairman. RESOLVED</p>							
4.0	<p>Councillor Vacancies – to receive nominations for co-option</p> <p>Eggleton resident Ben Skinner had previously expressed an interest in becoming a parish councilor. After giving a brief introduction to himself Cllr Pudge proposed and Cllr Manning Seconded that Mr Skinner be co-opted into the parish council. Mr Skinner accepted and completed the required forms. The clerk will inform Herefordshire Council. RESOLVED</p>	BS / clerk						
5.0	<p>To Receive Brief Report from Three Crosses Ward Councillor Jonathan Lester</p> <p>Cllr Lester had sent his apologies and sent the following report."Obviously since the last meeting the Christmas holidays meant that nothing much happened since the last meeting. However, now we are all back the main issue that the council will grapple with is the decision as to whether the council tax will rise significantly due to the government's announcement that councils can add another 6% increase over the next three years to cope with the financial demands on adult social care. This percentage increase would be added to the planned yearly increase of 1.9%. Some councils are proposing 3% in the first year, 3% in the second and nothing further in the third year. Herefordshire Council had planned a 2% increase anyway on top of the 1.9% for the next financial year and so this is the decision that will take place at the next full meeting of council."</p>							

6.0	<p>Public Participation Session</p> <p>No matters raised</p>	
7.0	<p>Planning:</p> <p>7.1 To Consider any new Planning Applications submitted to Herefordshire Council: none.</p> <p>7.2 To Note Details of any Decisions Notices received from Herefordshire Council (as per planning record attached) – noted</p>	
8.0	<p>Stretton Grandison Group Neighbourhood Development Plan</p> <p>8.1 A meeting was held on 13th December to receive the comments from residents and complete the draft Issues and Options paper. The next meeting is to be held on 24th January at The Stables, Canon Frome at 7.30pm.</p>	ALL
9.0	<p>Finance / Governance:</p> <p>9.1 To Consider Payment of Outstanding Accounts:- AGREED</p> <p>000373: J Chester – clerk Dec – as agreed 000374: Autela Payroll Services – Q3 - £30.00 000375: Lower House Farm – room hire Oct/Dec - £100.80</p> <p>RESOLVED</p> <p>9.2 To Note Finance Report and Bank Balances</p> <p>The Finance Report was noted. The current account balance as at 30th November £2981.64, Reserve account as at 14th December £3002.22. RESOLVED</p> <p>9.3 To Receive an Update on Poorlands Meadow Trust</p> <p>Cllr Davies is arranging the new bank mandate. RESOLVED</p> <p>9.4 To Discuss Communication between clerk and councillors</p> <p>It was agreed that the clerk copy councillors in on all emails sent on behalf of the parish council and other communications. Councillors were reminded to read all emails sent to them. RESOLVED</p>	<p>MD/JHP/DS</p> <p>All</p>
10.0	<p>Highways / Footpaths</p> <p>10.1 To Note weekly report from Balfour Beatty Locality Steward Cathy Berkeley</p> <p>Noted - The weekly reports emailed through are read and noted, and any issues reported. The clerk will ask Cathy to contact the parish footpaths officer. RESOLVED</p> <p>10.2 To Receive update on deploying Stretton Grandison Speed Camera</p> <p>The clerk has put a request into the Safer Roads Partnership and is awaiting a reply.</p>	Clerk

	<p>10.3 To Receive any new Issues on Road Conditions / Traffic Management / Flooding / Footpaths</p> <p>The clerk was asked to report a rut on the A4103 which was proving dangerous to motorcycles. Also potholes on the C1158 by The Old Rectory need repair. RESOLVED</p>	Clerk
11.0	<p>Information Section / Correspondence / Discussion</p> <p>11.1 To Note Correspondence Received</p> <p>11.1.1 The Marches Freight Strategy consultation – this was discussed and the clerk will return the parish councils views. RESOLVED</p> <p>11.2 To Confirm Future Parish Council Meetings Dates for 2017</p> <p>Tuesday 7th March, Tuesday 2nd May, Tuesday 11th July, Tuesday 5th September and Tuesday 7th November. All meetings at The Stables at 7.30pm. The clerk will put these dates onto the website. RESOLVED</p> <p>11.3 To Review Information & Outstanding Actions (attached)</p> <p>Reviewed and updated</p>	Clerk All
12.0	<p>Training / Meetings / Reports</p> <p>12.1 To Note the Dates of any forthcoming training courses / meetings and decide attendee(s)</p> <p>The clerk had circulated the new HALC training diary and encouraged councilors to attend the training courses to increase their knowledge.</p>	All
13.0	<p>To Raise Items for Next Scheduled Parish Council Meeting</p> <ul style="list-style-type: none"> • Poorland Meadow Trust Update • NDP Update • Stretton Grandison Speed Camera update 	All
14.0	<p>To Decide Date of Next Scheduled Meeting</p> <p>Tuesday 7th March 2016 at The Stables, Canon Frome at 7.30pm</p> <p>There being no other business to discuss the Chairman declared the meeting closed at 21.00pm</p>	

Signed..... Dated.....
Chairman

INFORMATION SHEET – JANUARY 2017

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Website updated
- Comments sent to planning department on planning applications received
- NDP meetings arranged
- NDP support work undertaken

- 2017/18 Precept requested

EMAIL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Parish Briefing Notes & Presentation *
- Balfour Beatty – Invitation to Annual Plan Drop-in Session 14th Dec *
- HALC – Information Corner December *
- HALC – Eastern Area Draft Minutes *
- Herefordshire Council – War Memorial sandblasting advice *
- Herefordshire Council – Marches Freight Strategy *
- Community First Bulletin *
- Herefordshire Rural Hub Newsletter December *
- West Mercia Police – SNT Newsletter December and January *

* Circulated to Cllrs.

Outstanding Actions – These are the consolidated actions outstanding after the last meeting held in December 2016:

Date/ Meeting	Minute	Action	Status	Comments
10.3.16		Clerk	REPORTED	Blocked drains A4193/C153 junction CAS-564160-C4X9B1
March 2016	4.2	Clerk	reported	White lines at junctions at top of Fromes Hill need re-instating Potholes by The Old Rectory and Fuggles in Castle Frome
March 2016	8.5	Clerk	Complete	Complete new bank mandate to change details & signatories
March 2016	9.2	Cllr Davies		To arrange new signatories on Poorland Meadow Trust bank account
May 2016		clerk	reported	Water on road being diverted by surface away from highway drain CAS-583188-B7C2X9
July 2016	7.3	Clerk	Complete	Apply for NDP grant
July 2016	8.6	MD	Complete	Draft a letter to be sent to Charity Commission re Poorland Measdown Trust
July 2016	8.7	Clerk	Complete	Put Stretton Grandison clock maintenance on next agenda
July 2016	9.1	Clerk	complete	Invite Locality Steward to parish council meeting
October 2016	6	All		Appoint footpath officer and then advice Cathy Berkeley
October 2016	7	All		Spread word about Councillor Vacancy
October 2016	10.3	MD/DS/JHP		Complete new bank mandate for Poorlands Meadow Trust
October 2016	10.5	All	Complete	Consider 2017/18 Precept proposal for reaching decision at Dec meeting
October 2016	11.2	clerk	Complete	Report overhanging hedge at The Clissetts, Bosbury
October 2016	11.3	clerk	Complete	Respond to HC Bus Consultation
October 2016	11.4	MD/DS	Complete	Meet with Locality Steward to view visibility problem at Stretton Grandison
October 2016	13	All Cllrs		Consider undertaking training and attending training courses

PLANNING RECORD

<u>DATE</u>	<u>APPLICATION NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFD COUNCIL DECISION</u>
11.1.16	160057 – PRIOR APPROVAL	Hasnett Wood, Canon Frome, Munsley Proposed forestry building	Not required	PRIOR APPROVAL NOT REQ 19.1.16
18.1.16	153808	The Porch, Lower Eggleton, HR8 2UG Proposed four bedroom dwelling including freestanding garage	None	GRANTED 29.2.16
4.3.16	160595	New House Farm, Bishops Frome, Herefordshire, WR6 5BT 22 nos additional business units and new sewerage treatment plant	The Parish Council have no objection provided a licence is granted by the Environmental Agency	GRANTED 1.8.16

18.3.16	160795	Yew Tree House, Stretton Grandison, HR8 2TS Proposed garden room to rear	The Parish Council have no objections to this application	REFUSED 29.4.16
12.5.16	160883	The Hill, Castle Frome, HR8 1HL Proposed lean-to extension to side of existing biomass boiler house	PC no objection	GRANTED 15.7.16
2.6.16	P161593/AM *ADVICE ONLY*	The Old Coach House, Townsend Farm, Stretton Grandison, HR8 2TS Proposed non-material amendment to planning permission ref: 011987/F	Not required	GRANTED 14.6.16
13.7.16	162281	Belfield, Canon Frome, Ledbury, HR8 2TF Convert existing double garage into a 2 bed annex accommodation to be used primarily by family and possibly as a holiday rental	PC have no objection	WITHDRAWN 7.11.16
2.8.16	161893	Old Birchend, Bosbury, Ledbury, HR8 1HF Removal of rear staircase and relocation of a ground floor toilet (retorsepective)	PC no objection	GRANTED 24.8.16
12.9.16	163016	Coppice House, Castle Frome, Ledbury, HR8 1HX Proposed single storey side extension, new porch and new rear dormer with interior and exterior alterations	PC support this application	GRANTED 4.11.16
5.10.16	163024 & 163025	Meephill House, Canon Frome, HR8 2TF Proposed erection of an annexe	PC no objection	
7.10.16	163152	Land at Middlefields Farm, Castle Frome. Ledbury, Variation of Condition 2 of planning permission 150349 (Proposed erection of single dwelling to replace mobile home) – handing of floor plan, change fo windows and doors and chimney position	PC no objection	
18.10.16	160795 APPEAL APP/W1850/D/16/3154790	Yew Tree House, Stretton Grandison, HR8 2TS Proposed garden room to rear	The Parish Council have no objections to this application	APPEAL GRANTED 7.11.16