

# Stretton Grandison Group Parish Council

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ  
Tel: 01531 670036 email: [pcgroupclerk@gmail.com](mailto:pcgroupclerk@gmail.com) website: [www.strettongrandisongpc.org.uk](http://www.strettongrandisongpc.org.uk)

## COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD ON TUESDAY 6th DECEMBER 2016 AT 7.30PM AT THE STABLES, CANON FROME, HR8 2TG

### AGENDA

1. To Accept any Apologies for Absence and Note the Reason
2. To Record any Declarations of Interest and Consider any Requests for Dispensations
3. To Consider Approval of Minutes of Parish Council meeting held Tues 4<sup>th</sup> October 2016
4. To Receive a Brief Report from Three Crosses Ward Councillor Jonathan Lester
5. Public Participation Session for Local Residents to raise matters relevant to the Parish Council (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*
6. To Discuss Councillor Vacancy and consider co-option(s)
7. **Planning: Please note that paper copies may not be available – please view online prior to the meeting**
  - 7.1 To Consider any Planning Applications referred for comment:  
**163017 – Land to the Rear of Wheatsheaf Inn, The Stables, Fromes Hill, Ledbury**  
Proposed conversion of former stables and agricultural barn to form single self-contained dwelling unit  
**163717 & 163718 – Old Birchend, Bosbury, Ledbury, HR8 1HF**  
Proposed single storey conservatory extension
  - 7.2 To Note Details of Decision Notices Received from Hereford Council (as per planning record attached)
8. **Neighbourhood Development Plan Steering Group**
  - 8.1 To Receive Report and Update from NDP Steering Group
9. **Finance / Governance:**
  - 9.1 To Consider Payments of Outstanding Accounts:-  
000372: J Chester – clerk Oct/Nov – as agreed
  - 9.2 To Note Finance Report and Bank Balances
  - 9.3 To Receive an Update on Poorlands Meadow Trust
  - 9.4 **To Decide Precept requirement for 2017/18**
10. **Highways/Footpaths:**
  - 10.3 To Note weekly Reports from Balfour Beatty Locality Steward Cathy Berkeley
  - 10.4 To Receive any New Issues on Road Conditions / Traffic Management / Flooding / Footpaths
  - 10.5 To Appoint Footpath Officer
  - 10.6 To Consider Expression of Interest for lengthsman / P3 PROW grant from Balfour Beatty
11. **Information Section / Correspondence / Discussion:**
  - 11.3 To Note Correspondence Received
  - 11.4 To Receive any comments on Bosbury Neighbourhood Development Plan Consultation
  - 11.5 To Consider applying for Defibrillator Funding
  - 11.6 To Consider venue for future meetings
  - 11.7 To Review Information and Outstanding Actions (attached)
12. **Training / Meetings/ Reports:**
  - 12.1 To Note the dates of any forthcoming training courses / meetings and decide attendees
13. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)
14. To Decide Date of Next Scheduled Meeting – Tuesday 10<sup>th</sup> January 2016

Signed: *J L Chester*

(Clerk to the Parish Council)

Dated: 30<sup>th</sup> Nov 2016

The press and public are cordially invited to attend the meeting

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## INFORMATION SHEET – DECEMBER 2016

### PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Website updated
- Comments sent to planning department on planning applications received
- NDP meetings arranged
- NDP support work undertaken
- HALC “Social Media” training course attended
- HALC AGM & Conference attended
- HALC Eastern Area meeting attended
- New meeting venue investigated

### EMAIL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings \*
- Balfour Beatty – Parish Briefing Notes & Presentation \*
- HALC – Eastern Area Meeting 9<sup>th</sup> Nov papers \*
- HALC – AGM & Conference \*
- Herefordshire Council – Hfd Council Budget Meeting 28<sup>th</sup> July Presentation Slides \*
- Herefordshire Council –Refugee & Asylum Seeker update \*
- Herefordshire Council – Local Flood Risk Management Consultation 30 Jan 2017 \*
- Herefordshire Council – “Your conversation” Healthwatch survey \*
- Herefordshire Council – Broadband Survey \*
- Herefordshire Council – Paliamentary Constituency Boundary proposals \*
- Herefordshire rural Hub Newsletter \*
- West Mercia Police – SNT Newsletter \*
- Herefordshire Council – Public Access Defibrillator Funding \*

\* Circulated to Cllrs.

**Outstanding Actions** – These are the consolidated actions outstanding after the last meeting held in October 2016:

Date/ Meeting	Minute	Action	Status	Comments
10.3.16		Clerk	REPORTED	Blocked drains A4193/C153 junction <b>CAS-564160-C4X9B1</b>
March 2016	4.2	Clerk	reported	White lines at junctions at top of Fromes Hill need re-instating Potholes by The Old Rectory and Fuggles in Castle Frome
March 2016	8.5	Clerk	Complete	Complete new bank mandate to change details & signatories
March 2016	9.2	Cllr Davies		To arrange new signatories on Poorland Meadow Trust bank account
May 2016		clerk	reported	Water on road being diverted by surface away from highway drain <b>CAS-583188-B7C2X9</b>
July 2016	7.3	Clerk	Complete	Apply for NDP grant
July 2016	8.6	MD	Complete	Draft a letter to be sent to Charity Commission re Poorland Measdown Trust
July 2016	8.7	Clerk	Complete	Put Stretton Grandison clock maintenance on next agenda
July 2016	9.1	Clerk	complete	Invite Locality Steward to parish council meeting
October 2016	6	All		Appoint footpath officer and then advice Cathy Berkeley
October 2016	7	All		Spread word about Councillor Vacancy
October 2016	10.3	MD/DS/JHP		Complete new bank mandate for Poorlands Meadow Trust
October 2016	10.5	All		Consider 2017/18 Precept proposal for reaching decision at Dec meeting
October 2016	11.2	clerk	Complete	Report overhanging hedge at The Clissetts, Bosbury
October 2016	11.3	clerk	Complete	Respond to HC Bus Consultation
October 2016	11.4	MD/DS		Meet with Locality Steward to view visibility problem at Stretton Grandison
October 2016	13	All Cllrs		Consider undertaking training and attending training courses

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## PLANNING RECORD

<u>DATE</u>	<u>APPLICATION NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFD COUNCIL DECISION</u>
16.10.15	152939	<b>Bears Forge, Canon Frome Court, HR8 2TD</b> Proposed removal of interior wall	None	<b>GRANTED 1.12.15</b>
7.12.15	153605 - prior approval	<b>The Hill, Castle Frome, HR8 1HL</b> Proposed canopy and lean-to on the side of an existing biomass building	Not required	<b>PRIOR APPROVAL REFUSED 8.2.16</b>
9.12.15	153532 / 153533	<b>Hedgerow West of B4214, Near The Frogend, Bishops Frome and west of Hop Pocket entrance</b> Hedgerow Removal	None	<b>REFUSED 18.1.16</b>
11.1.16	160057 - PRIOR APPROVAL	<b>Hasnett Wood, Canon Frome, Munsley</b> Proposed forestry building	Not required	<b>PRIOR APPROVAL NOT REQ 19.1.16</b>
18.1.16	153808	<b>The Porch, Lower Eggleton, HR8 2UG</b> Proposed four bedroom dwelling including freestanding garage	None	<b>GRANTED 29.2.16</b>
4.3.16	160595	<b>New House Farm, Bishops Frome, Herefordshire, WR6 5BT</b> 22 nos additional business units and new sewerage treatment plant	The Parish Council have no objection provided a licence is granted by the Environmental Agency	<b>GRANTED 1.8.16</b>
18.3.16	160795	<b>Yew Tree House, Stretton Grandison, HR8 2TS</b> Proposed garden room to rear	The Parish Council have no objections to this application	<b>REFUSED 29.4.16</b>
12.5.16	160883	<b>The Hill, Castle Frome, HR8 1HL</b> Proposed lean-to extension to side of existing biomass boiler house	PC no objection	<b>GRANTED 15.7.16</b>
2.6.16	P161593/AM *ADVICE ONLY*	<b>The Old Coach House, Townsend Farm, Stretton Grandison, HR8 2TS</b> Proposed non-material amendment to planning permission ref: 011987/F	Not required	<b>GRANTED 14.6.16</b>
13.7.16	162281	<b>Belfield, Canon Frome, Ledbury, HR8 2TF</b> Convert existing double garage into a 2 bed annex accommodation to be used primarily by family and possibly as a holiday rental	PC have no objection	<b>WITHDRAWN 7.11.16</b>
2.8.16	161893	<b>Old Birchend, Bosbury, Ledbury, HR8 1HF</b> Removal of rear staircase and relocation of a ground floor toilet (retorseptive)	PC no objection	<b>GRANTED 24.8.16</b>
12.9.16	163016	<b>Coppice House, Castle Frome, Ledbury, HR8 1HX</b> Proposed single storey side extension, new porch and new rear dormer with interior and exterior alterations	PC support this application	<b>GRANTED 4.11.16</b>
5.10.16	163024 & 163025	<b>Meephill House, Canon Frome, HR8 2TF</b> Proposed erection of an annexe	PC no objection	

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7.10.16	163152	<b>Land at Middlefields Farm, Castle Frome. Ledbury,</b> Variation of Condition 2 of planning permission 150349 (Proposed erection of single dwelling to replace mobile home) – handing of floor plan, change fo windows and doors and chimney position	PC no objection	
18.10.16	<b>160795 APPEAL</b> <b>APP/W1850/D/16/3154790</b>	<b>Yew Tree House, Stretton Grandison, HR8 2TS</b> Proposed garden room to rear	The Parish Council have no objections to this application	<b>APPEAL GRANTED</b> <b>7.11.16</b>